



RFP#2025-VW01

MARKETING OF VEGETATIVE
WASTE RECYCLABLE MATERIALS



Notice is hereby given by the Morris County Municipal Utilities Authority ("MCMUA") that Request for Quotes will be received by the Morris County Municipal Utilities Authority ("MCMUA") on **June 3, 2025 at 11:00 a.m.** prevailing time in the Morris County Municipal Utilities Authority ("MCMUA") office located at 370 Richard Mine Rd. Wharton, NJ 07885 at which time and place the proposals will be opened publicly and read for the following:

RFP#2025-VW01 MARKETING OF VEGETATIVE WASTE RECYCLABLE MATERIALS

Obtaining Proposal Documents:

- Proposal Documents shall be made available on May 13, 2025
- Morris County Municipal Utilities Authority
Shana O'Mara, QPA
SOmara@co.morris.nj.us

Submission of Bid:

- In lieu of submitting proposals in person, proposals may be submitted via certified mail or overnight delivery to the following address, provided that they are received by the MCMUA prior to the scheduled bid opening time:

370 Richard Mine Rd.
Wharton, NJ 07885
Attn: Shana O'Mara
Re: Bid #2025-VW01
- The RFP opening at the MCMUA will be conducted in-person and for vendors choosing not to attend in person, remote meeting software will be made available to the public with both video and audio capability. Members of the public are invited to participate in the bid opening either in person or using the provided video and audio-conferencing services. A telephone number with conference call access number to join the RFP opening as well as a web link to join the live bid opening will be posted on the MCMUA's website at <http://mcmua.com> 48 hours prior to the opening.
- All proposals will be scanned and available for viewing within 24 hours of the bid opening on the MCMUA website; www.MCMUA.com.
- All proposals must be submitted on the proposal forms approved and provided for by the RFP documents in order to be considered.

Bidder Requirements:

- Vendors must comply with the requirements of NJSA 10:5-31 et seq., and NJAC 17:27.
- Other requirements as well as those described above are fully detailed in the RFP document.

Additional Information:

- Prospective Vendors are cautioned not to rely solely on this RFP Notice in preparing their Proposals, but to read the RFP Documents in their entirety and comply with all RFP requirements set forth therein. Any questions concerning the RFP Documents should be in writing and forwarded to the MCMUA, Attention: Steve Adams – SAdams@co.morris.nj.us.
- In the event that a potential vendor obtains the RFP documents in any manner other than as specified herein, the Morris County Municipal Utilities Authority will not have the contact information of the potential vendor for purposes of issuing bid addenda, if any. The non-receipt of any addenda (in the event that any addenda are issued) and the failure of the vendor to acknowledge the receipt of any and all addenda at the time of receipt of proposals shall be considered a material defect in such bidder's submission and said proposal shall be rejected. Therefore, if a potential vendor obtains the proposal documents in any manner other than as specified herein, said vendor shall promptly provide written notice of their contact information to the Morris County Municipal Utilities Authority.

The MCMUA reserves the right, in accordance with applicable law, to reject any and all proposals that substantially or materially deviate from the specifications and other required proposal documents, and further reserves the right to waive immaterial irregularities and informalities in the proposals in accordance with applicable law.

This procurement has been advertised in accordance with the "Fair and Open" laws and nothing further shall be required under N.J.S.A. 19:44A-20.4.

Shana O'Mara, QPA
Purchasing Agent MCMUA

MORRIS COUNTY MUA

Schedule of Events

Schedule of Events

Provided below is the tentative schedule of events related to the Request for Proposals and award of the Contract:

- | | |
|--------------------------------|-----------------------|
| • Publication of Legal Notice: | Tuesday, May 13, 2025 |
| • Non-Mandatory Site Visit | Friday May, 16, 2025 |
| • Questions Submitted | Tuesday, May 20, 2025 |
| • Proposals Due: | Tuesday, June 3, 2025 |

Date and Place of Proposal Opening

There will be a Non-Mandatory Site Visit on Friday, May 16, 2025 at 10:00 am prevailing time at the Parsippany Compost Facility located at 500 West Hanover Ave. Parsippany, NJ 07054, (located behind the Morris County Public Safety Training Academy). An opportunity for proposers to obtain a small sample of the MCMUA's compost and mulch product will be provided. There will not be a question and answer portion to the site visit.

The MCMUA will accept question regarding the RFP in writing no later than close of business on Tuesday, May 20, 2025. All questions maybe submitted to Steve Adams at SAdams@co.morris.nj.us

MORRIS COUNTY MUA

Definitions

Certain terms are used in the Proposal Documents and shall be defined as follows:

Addenda means supplemental written specifications or drawings issued prior to the bid submission date (as such date may be amended), which modify or interpret the Proposal Documents by addition, deletion, clarification or corrections.

Authority, MCMUA or Owner means the Morris County Municipal Utilities Authority, located in the County of Morris, New Jersey

Contract or Agreement means the written agreement executed by and between the successful Vendor and the MCMUA and shall include the Proposal Documents.

Contractor means the successful Vendor who enters into the Contract or Agreement to provide the Goods and services as described herein as an independent contractor.

County refers to the County of Morris, a municipal corporation of the State of New Jersey.

Goods means Marketing of Vegetative Waste.

MCMUA Facilities mean the two vegetative waste recycling facilities owned and operated by the MCMUA. One facility is located in the Township of Parsippany-Troy Hills and the other is in the Township of Mount Olive. These facilities are approved to accept leaves, grass, and brush/tree parts for recycling into a marketable end product.

Price Proposal Forms means those forms that must be used by all Vendors to set forth the price for the Goods and services to be provided under the Contract.

Proposal means all documents, proposal forms, affidavits, certificates, statements required to be submitted by the Vendor.

Proposal Documents means all documents in the Request for Proposal contained herein (including attached appendices, if any) which may be subsequently supplemented, amended or otherwise modified during the procurement process, which documents become a part of the Contract executed by the Authority and the successful Vendor. Included are Notice to Vendors, Information for Vendors and Requirements of the Proposal, Definitions, Contract (Agreement), General Specifications, Price Proposal, Forms, appendices, if any and Addenda, if any.

Proposal Specifications means the directions, provisions and requirements, contained herein.

Vendor means any person, firm or entity which submits a response (i.e. Proposal) to this Request for Proposals and who are collectively referred to as "Vendors".

RFP means request for proposals.

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Information to Vendors

SECTION I - SUBMISSION OF PROPOSALS

- Morris County Municipal Utilities Authority, The County of Morris, New Jersey (hereinafter referred to as "MCMUA" or "OWNER") invites sealed Proposals pursuant to the Legal Notice. Said Notice to Prospective Vendors is to be attached to and is considered as a part of these Information to Vendors.
- Sealed Proposals will be received by the Purchasing Agent or his/her designee of the MCMUA at the time and place stated in the Notice to Prospective Vendors, and at such time and place will publicly open and read aloud all Proposals received.
- A total of one (1) copy of the Proposal shall be submitted at the time of the Proposal opening and marked original.
- It is the Vendor's responsibility to see that the Proposal is presented to the MCMUA on the hour and at the place designated.
- Proposals received after the designated time and date will be returned unopened
- The Proposal form shall be submitted on the prescribed form with appropriate spaces properly filled in and with all required supporting documentation, in a sealed envelope.
- Proposals may be hand delivered or mailed; however, **the MCMUA disclaims any responsibility for Proposals forwarded by regular or overnight mail.**
- All mailed Proposals must be delivered and signed for by the MCMUA Staff ONLY
- The following must be reflected on the face of the envelope the Proposal documents are submitted in:
 1. Addressed to the Morris County Municipal Utilities Authority ("MCMUA")
 2. Bearing the name and address of the Vendor written on the face of the envelope
 3. Clearly marked "PROPOSAL" with the contract title and/or PROPOSAL # being identified
- Prospective Vendors may collaborate with other firms to submit Proposals for the Contract, however, the MCMUA will enter into a Contract with only one (1) entity and that entity shall have full responsibility to conduct the Work, as that term is defined in the Proposal Documents, in accordance with the Proposal Documents and Applicable Laws.
- Proposals shall be signed by (1) principal executive officer in the case of a corporation, (2) general partners in the case of a partnership or three (3) the proprietor in the case of a sole proprietorship. Proposals may be signed by a duly authorized representative of the Vendor if the authorization is established in writing by the person described in (1), (2) or (3) above, as applicable and said authorization specifies a particular individual or a position having responsibility for overall operations of the business of the Vendor.

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Information to Vendors

- Proposals containing any conditions, omissions, unexplained erasures or alterations, items not called for in the Proposal form, attachment of additional information not required by the specifications, or irregularities of any kind, maybe rejected by the MCMUA. Any changes, whiteouts, strikeouts, etc. on the Proposal page must be initialed in ink by the person responsible for signing the Proposal.
- Each Proposal form must give the full business address of the Vendor and be signed by an authorized representative. Proposals by partnerships must furnish the full name of all partners and must be signed in the partnership name by one of the members of the partnership or by an authorized representative, followed by the signature and designation of the person signing. Proposals by corporations must be signed in the legal name of the corporation, followed by the name of the State in which incorporated and must contain the signature and designation of the president, secretary or other person authorized to bind the corporation in the matter. When requested, satisfactory evidence of the authority of the officer signing shall be furnished.
- Vendor should be aware of the following statutes that represent “Truth in Contracting” laws:
 - N.J.S.A. 2C:21-34, et seq. governs false claims and representations by Prospective Vendors. It is a serious crime for the Vendor to knowingly submit a false claim and/or knowingly make material misrepresentation.
 - N.J.S.A. 2C:27-10 provides that a person commits a crime if said person offers a benefit to a public servant for an official act performed or to be performed by a public servant, which is a violation of official duty.
 - N.J.S.A. 2C:27-11 provides that a Vendor commits a crime if said person, directly or indirectly, confers or agrees to confer any benefit not allowed by law to a public servant.
 - Vendor should consult the statutes or legal counsel for further information.

SECTION II - INTERPRETATION AND ADDENDA - PROSPECTIVE VENDORS RESPONSIBILITIES

- All interpretations, clarifications and any supplemental instructions will be in the form of written addenda to the specifications and will be distributed to all prospective Vendors. All addenda so issued shall become part of the specification and Proposal documents and shall be acknowledged by the Vendor in the Proposal by completing the Acknowledgement of Receipt of Addenda form. The owner’s interpretations or corrections thereof shall be final.
- When issuing addenda, the owner shall provide required written notice prior to the official receipt of Proposals to any person who has submitted a Proposal or who has received a Proposal package. They will be sent from SOMara@co.morris.nj.us. It is recommended that the Vendor understands and agrees that its Proposal is submitted on the basis of the specifications prepared by the MCMUA. The Vendor accepts the obligation to become familiar with these specifications.
- Prospective Vendors are expected to examine the specifications and related documents with care and observe all their requirements. Ambiguities, errors or omissions noted by Prospective Vendors should be promptly reported in writing to the appropriate MCMUA official. In the event the Vendor fails to notify the MCMUA of such ambiguities, errors or omissions, the Vendor shall be bound by the Proposal.
- No oral interpretation of the meaning of the specifications will be made to any Vendor. Every request for an interpretation shall be in writing, addressed to the MCMUA’s representative stipulated in the Proposal. In order to be given consideration, written requests for interpretation must be received at least seven (7) days prior to the date fixed for the opening of the Proposals. Any and all such interpretations and any

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Information to Vendors

supplemental instructions will be in the form of written addenda to the specifications, and will be distributed to all Prospective Vendors, in accordance with N.J.S.A. 40A: 11-23. All addenda so issued shall become part of the contract documents and shall be acknowledged by the Vendor in the Proposal. The MCMUA's interpretations or corrections thereof shall be final.

SECTION III - PREPARATION OF PROPOSALS

- The MCMUA is exempt from any local, state or federal sales, use or excise tax. Exemption certificates will be provided when required
- Estimated Quantities (Open-end Contracts)

The MCMUA has attempted to identify the item(s) and the estimated amounts of each item Proposal to cover its requirements; however, past experience shows that the amount ordered may be different than that submitted for the proposal. The right is reserved to decrease or increase the quantities specified in the specifications pursuant to N.J. A.C.5:34-4.9. NO MINIMUM PURCHASE IS IMPLIED OR GUARANTEED.

- Successful Vendor shall be responsible for obtaining any applicable permits or licenses from any government entity that has jurisdiction to require the same. All Proposals submitted shall include this cost in the Proposal price agreement, unless stated specifically otherwise in the Technical Specifications.

SECTION IV - PROPOSAL OPENING / ANALYSIS & EQUIPMENT

- Acceptance of Proposals

The MCMUA reserves the right to waive any immaterial defect or informality in any Proposal and reserves the right to accept that Proposal or portion thereof which, in its judgment is in the best interest of the MCMUA. The MCMUA also reserves the right to reject any or all Proposals. Any Proposal received after the time and date specified shall not be considered.

- Proposal Opening

No Proposal may be withdrawn after the specified opening time and date. Once opened, all Proposals become the property of the MCMUA, and will not be returned to the Prospective Vendors.

The MCMUA may award the work which is most advantageous to the MCMUA based on Price and Other Factors; Technical, Managerial and Cost. Weighed criteria will be announced at the Request for Proposal opening.

As per N.J.A.C. et. seq., the rating report will be made available at a minimum of 48 hours prior to action by the governing body in any future award for this service.

- Contract Award

Should the MCMUA decide to award the contract, it shall notify the successful Vendor(s) in writing within sixty (60) days of receipt of Proposals. Should a successful Vendor(s) fail or refuse to execute and deliver such contract, certificates of insurance, required stated documentation and bonds within ten (10) days

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Information to Vendors

after receipt of Notice of Award, or within such other time period as specified in the technical specifications, the MCMUA may revoke the acceptance of his Proposal and the Vendor(s) shall become liable for any difference in the Proposal awarded and the amount of the contract which the MCMUA may be obliged to award to another because of the refusal or omission of a successful Vendor(s) to execute and deliver the contract and bonds aforementioned, together with any sums which the MCMUA may be obliged to spend by reason for the default of the Vendor(s)

The successful Vendor(s) will not assign any interest in this Proposal and shall not transfer any interest in the same without the prior written consent of the MCMUA.

SECTION V - REJECTION OF PROPOSALS

- The MCMUA reserves the right to reject any and all Proposals for any one or more of the following reasons.
 - Proposal substantially exceeds the cost estimates for the goods and services.
 - Proposal substantially exceeds the contracting unit's appropriation for the goods or services
 - The governing body of the contracting unit decides to abandon the project for the provision or performance of the goods or services.
 - The contracting unit wants to substantially revise the specifications for the goods or services
 - The purposes or provisions or both of N.J.S.A. 40A:11-1 et seq. are being violated
 - The governing body of the contracting unit decides to use the State authorized contract.
- If more than one Proposal is received from an individual, firm or partnership, corporation or association under the same name;
- Multiple Proposals from an agent representing competing Prospective Vendors;
- The Proposal is inappropriately unbalanced;
- The Vendor is determined to possess, pursuant to N.J.S.A. 40A:11-4b, Prior Negative Experience; or,
- If the successful Vendor fails to enter into a contract within 21 days, Sundays and holidays excepted, or as otherwise agreed upon by the parties to the contract. In this case at its option, the owner may accept the Proposal of the next lowest responsible Vendor. (N.J.S.A. 40A:11-24b)
- Conditional Proposals will not be accepted.

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Administrative Documents

- A. Failure to submit the following documents at the time of proposal opening may be cause for rejection of the proposal.

Owner's Checkmarks		Bidder's Initials
X	Statement of Ownership Disclosure	SB
X	Acknowledgement of receipt of any notice(s) or revision(s) or addenda to an advertisement, specifications or proposal document(s)	SB
X	Non-Collusion Affidavit	SB
X	Disclosure of Investment Activities in Iran	SA
X	Price Proposal Table	SA
X	Price Proposal Signature Form	SB
X	Alternate Pricing Proposal (Optional 2A) if applicable	SA
X	Experience & Qualification Questionnaire	SA
X	Affirmative Action Compliance Notice	SB
X	Mandatory EEO Language	SB
X	Certificate of Employee Information Report/AA-302	SB
X	Americans with Disability Act of 1990	SA
X	Pay to Play Advisory Notice	SB
X	W-9	SB
X	New Jersey Anti-Discrimination Form	SB
X	Affidavit of Non-Debarred Status	SB
X	Corporate Acknowledgement	SB
X	Acknowledgement of Contractor, if Bidder is a Partnership	SB
X	Acknowledgement of Contractor, if Bidder is an Individual	SB
X	Acknowledgement of Contractor, LLC	SB

MORRIS COUNTY MUA*Administrative Documents*

B. The following documents are to be submitted prior to contract award.

Owner's Checkmarks		Bidder's Initials
X	New Jersey Business Registration Certificate	SB
X	Certificate of Insurance	SB

C. The undersigned hereby acknowledges and has submitted the above required documents.

Business Name: Vollers Excavating & Construction, Inc.

Representative's Name: Scott Backer, Director of Pre-Construction

Representative's Signature:



Date: June 3, 2025

Phone: (908) 725-1026



MORRIS COUNTY MUA*Acknowledgement of Receipt of Addenda*

Pursuant to the NJSA 40A:11-23.1a, the undersigned Vendor hereby acknowledges receipt of the following notices, revisions or addenda to the Legal Notice, Proposal Specifications or Proposal Documents. By indicating date of receipt, Vendor acknowledges the submitted Proposal takes into account the provisions of the notice, revision or addendum. Note that the local unit's record of proper notice to Vendors, per NJSA 40A:11-23(c), shall take precedence and Vendor's failure to acknowledge receipt of addenda shall result in rejection of Proposal.

Title of Addendum/Revision	Received Via (email, fax, etc.)	Date Received

☒ **No Addenda Issued** Initials _____

ACKNOWLEDGEMENT OF VENDOR

Name of Vendor: Vollers Excavating & Construction, Inc. _____

Vendor's Signature: *SAH*

Printed Name & Title: Scott Backer, Director of Pre-Construction _____

Date: June 3, 2025 _____



MORRIS COUNTY MUA

Experience & Qualifications Questionnaire

Permitting, Approvals and Qualifications

This questionnaire must be filled out and submitted as a part of the Proposal. Failure to complete this form or to provide any of the requested information will be grounds for the rejection of the proposal. If additional space is required, the respondent shall add additional sheets, which identify the question being answered.

Vollers Excavating & Construction, Inc.

75 Years

Number of years in business under present name & address: 3311 Route 22 East, North Branch, NJ 08876

If less than 5 years, list previous names and address:

Within the last 5 years has the business or any officer/partner failed to complete a contract awarded to them: NO. If yes, provide the details in on a separate page.

Have any liens and lawsuits been filed against the company in the past 5 years: NO

If yes, please provide details:

SUBMITTALS:

1. Vendor shall provide three (3) referral projects similar in scope to the within project as proposed by the MCMUA and shall give a description of services provided, detailed costs for said services, dates the services were provided, contact person at the site, and reference telephone number.
2. Vendor shall provide a list of all subcontractors and transporters to be used during the scope of services to be provided to the MCMUA, including subcontractors and/or transporters role(s), company name, contact person, address, telephone and fax numbers, years in business, and nature of business/ responsibility and all appropriate licenses and permit numbers.

MORRIS COUNTY MUA

Experience & Qualifications Questionnaire

3. Vendor shall provide a list of all permit numbers, license identification numbers, including any granted by the EPA and/or any state, at the time of submission of this proposal. Vendor shall identify all appropriate state and federal contact people along with telephone numbers.
4. Vendor shall provide a copy of its Business Registration Certification and copies of all subcontractor's Business Registration Certificates as required by the New Jersey Department of Treasury.



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908.725.9784 **F**
www.vollerscompany.com **W**

5/22/2025
Morris County Municipal Utilities Authority (MCMUA)

RE: Required Documentation for RFP #2025-VW01

To Whom It May Concern,

Please find below the requested information in response to the MCMUA's requirements.

1. Referral Projects Similar in Scope

Below are three (3) referral projects our firm has successfully completed which are similar in scope to the proposed project:

- A. **Project 1:** Cost sharing agreement for the operation and maintenance of the Union County Conservation Facility.
Client: Union County
Location: Springfield, New Jersey
Scope: Managing all operations and sales of Union County's 125,000-cubic-yard leaf composting facility, including inbound stockpiling, composting, processing, and outbound loading while maintaining full regulatory compliance. Through a profit-sharing agreement, both parties will share in the financial gains from the facility's operations, aligning interests to optimize efficiency and profitability.
Duration: November 1st, 2022 – October 31st, 2027
Contact: Mr. Joseph Policay, Director
Dept of Eng, Pw & Fac
County of Union
jpolicay@ucnj.org
- B. **Project 2:** Soil export for North Branch Walk development.
Client: North Branch Partners LLC
Location: North Branch, New Jersey
Scope: Provide all labor, equipment, and services required for the loading, trucking, screening, and sale of approximately 11,000 cubic yards of excess topsoil generated on-site.
Duration: July 27th, 2022 – August 20th, 2024.
Contact: Mr. Andy Nowack
Premier Development
andy@premierdevelopment.com





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C. Project 3: Soil Export for Enclave at Denville

Client: R&R Construction

Location: Denville, New Jersey

Scope: Coordinated the removal and off-site transport of approximately 10,000 cubic yards of excess topsoil and fill material from the development site.

Duration: February 1st, 2023 – April, 29th, 2024.

Contact: Mr. Rusty Frike

R&R Construction

rfricke@rrconstructionnj.com

2. List of Subcontractors and Transporters to be Used

Below is the list of subcontractors and transporters we intend to engage for this project:

Company	Role	Scope of Work	Contact	Address	Years in Business
HVI Services	HVI Services is a subsidiary company under our ownership that manages and executes all aspects of our soils and recycling business.	Oversee all soil and recycling business.	EJ (908) 229-3499	101 Meister Ave, Branchburg, NJ 08876	10+ Years
Jersey Landscape Supply	Transporter	Material Transport	John (908) 688-8333	528 N Michigan Ave, Kenilworth, NJ 07033	10+ Years
TFB Trucking	Transporter	Material Transport	Bryan (908) 205-0812	90 Tyler Pl, South Plainfield, NJ 07080	10+ Years
Messercola Excavating	Transporter	Material Transport	Justin (908) 561-4243	549 E 3rd St, Plainfield, NJ 07060	10+ Years
Cedar Ridge Excavating	Transporter	Material Transport	Charlie (908) 574-5234	156 NJ-31, Hampton, NJ 08827	10+ Years

Note: All subcontractors and transporters are fully licensed, insured, and compliant with applicable local, state, and federal regulations.





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3. Permits and License Identification Numbers (Recycling Specific)

Below is a list of all relevant permit numbers, licenses, and identifications, including any issued by the EPA, specifically related to recycling and applicable project operations:

Permit/License Type	Issuing Agency	ID Number	Description
NJDEP A-901 License	NJDEP Dana Lawson, Chief Bureau of Recycling and Hazardous Waste Management NJDEP/DSWM 401 East State Street P.O. Box 420, Mail Code 401-02C Trenton, New Jersey 08625-0420 (877)927-6337	NJDEP: 08628 PI: 199353	License is for entities involved in the collection, transportation, processing, brokering, or disposal of regulated waste materials, including recycling activities.
Soil & Fill Recycling License	NJDEP Dana Lawson, Chief Bureau of Recycling and Hazardous Waste Management NJDEP/DSWM 401 East State Street P.O. Box 420, Mail Code 401-02C Trenton, New Jersey 08625-0420 (877)927-6337	HVI Services LLC	Registration for collection, transportation, processing, brokering, storage, purchase, sale, or disposition of soil and fill recyclable materials.
Class B Recycling Center Approval	NJDEP Dana Lawson, Chief Bureau of Recycling and Hazardous Waste Management NJDEP/DSWM 401 East State Street	Facility ID: 132638 Approval: CBG240003	Somerset County wood and aggregates recycling center owned and operated by HVI Services.





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	P.O. Box 420, Mail Code 401-02C Trenton, New Jersey 08625-0420 (877)927-6337		
Class C Recycling Center Approval	NJDEP Dana Lawson, Chief Bureau of Recycling and Hazardous Waste Management NJDEP/DSWM 401 East State Street P.O. Box 420, Mail Code 401-02C Trenton, New Jersey 08625-0420 (877)927-6337	Facility ID: 133673 Approval: CCG2000003	Union County wood and leaf recycling center operated by Vollers Excavating and Construction.

4. Marketing Services to be Provided to MCMUA

Vollers will deliver comprehensive marketing services, including but not limited to promotion, sales, research, and advertising. These services will leverage a broad range of platforms, personnel, resources, events, and organizational memberships as detailed below. Additionally, Vollers has an immediate demand for materials on its own projects, while HVI Services maintains an extensive database of existing customers who regularly utilize leaf compost and mulch. The total bid price submitted encompasses all specified marketing services.

A. Social Media Platforms

- LinkedIn
- Instagram
- Company Websites

B. Key Personnel

- Brendan Murray, CEO, VOLLERS, Inc.
- Chris Vollers, President, VOLLERS, Inc.
- EJ Bieros, VP Operations, HVI
- Kyle Vollers, Marketing/Drone Pilot, VOLLERS, Inc.





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- Shivani Modayil, Office Manager, HVI
 - Bryanna Stires, Sales Representative, VOLLERS, Inc.
 - Stan Kang, Third-Party Consultant for VOLLERS, Inc.
- Consulting Team:

- James Rickerhauser, Consultant
- Jeff Coons, Designer
- Ciera, Writer

C. Other Marketing Resources

- ZoomInfo (Database)
- Canva (Marketing material design)
- Industrial Info Resources (Database)
- CIS Leads (Bid opportunities)
- Access to various membership directories
- Networking Events
- Bid X (Bid opportunities)
- MailChimp (Email campaign deployment)
- Unanet/Cosential (Internal CRM)

D. Events Attended

We actively participate in many Northeast regional events hosted by organizations such as:

- NJ Land Improvement Contractors Association (NJLICA)
- NJ Landscape Contractors Association (NJLCA)
- Bisnow
- Association of Medical Facility Professionals (AMFP)
- NJ Alliance for Action
- NJ International Facility Management Association (IFMA)
- NJ State League of Municipalities (NJLM)
- NJ Association of Counties (NJAC)
- Associated Construction Contractors of NJ (ACCNJ)
- NJ Builders Association (NJBA)
- National Association of Office & Industrial Properties (NAIOP)
- Licensed Site Remediation Professional Association (LSRPA)
- National Demolition Association (NDA)
- NJ American Water Works Association (NJAWWA)
- NJ Professional Engineers in Construction (NJPEC)
- NY State Association of Professional Land Surveyors (NYSAPLS)
- Professional Women in Construction NJ (PWC NJ)
- Utility & Transportation Contractors Association (UTCA)
- Urban Land Institute (ULI)
- Society of Office and Industrial Realtors (SIOR) NJ



Sitework



Demolition



Environmental



Engineering



Utilities



Paving



Recycling



Concrete



Landscaping



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- Rutgers Business School Center for Real Estate
- Data Center Dynamics
- Industrial & Office Real Estate Brokers Association (IOREBA)
- NJ Futures
- International Council of Shopping Centers (ICSC)

E. Organizational Memberships

Our team holds memberships in the following professional organizations:

- NJ International Facility Management Association (IFMA)
- NJ School Buildings & Grounds Association (NJSBGA)
- NJ Association of Counties (NJAC)
- Society of University and College Planning (SCUP)
- Association of NJ Recyclers (ANJR)
- Licensed Site Remediation Professional Association (LSRPA)
- National Association of Office & Industrial Properties (NAIOP)
- Construction Round Table of NJ (CRTNJ)
- National Demolition Association (NDA)
- NJ Professional Engineers in Construction (NJPEC)
- NY State Association of Professional Land Surveyors (NYSAPLS)
- Professional Women in Construction NJ (PWC NJ)
- Utility & Transportation Contractors Association (UTCA)
- NJ Society of Professional Land Surveyors (NJSPLS)
- Association of Medical Facility Professionals (AMFP)
- International Council of Shopping Centers (ICSC)

Please let us know if any further information or clarification is needed.

Sincerely,
EJ Bieros
VP of Operations
HVI Services / Vollers



Sitework



Demolition



Environmental



Engineering



Utilities



Paving



Recycling



Concrete



Landscaping



State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF SUSTAINABLE WASTE MANAGEMENT
BUREAU OF RECYCLING & HAZARDOUS WASTE MANAGEMENT

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

401 East State Street
P.O. Box 420, Mail Code 401-02C
Trenton, New Jersey 08625-0420
Tel. (609) 984-3438 • Fax (609) 292-1028
www.nj.gov/dep/dshw/recycling

SHAWN M. LATOURETTE
Commissioner

CERTIFIED MAIL - RETURN RECEIPT REQUESTED

70223330000132943831

EJ Bieros, VP of Operations
HVI Services, LLC
101 Meister Ave
P.O. Box 5335
Branchburg, NJ 08876

July 3, 2024

Re: Class B Recycling Center General Approval Modification
HVI Services, LLC (formerly Vollers Excavating & Construction, Inc.)
Block 9; Lots 16 and 17.01
Branchburg Township, Somerset County
Facility ID No.: 132638; Approval No.: CBG240003

Dear EJ Bieros:

Please be advised that the New Jersey Department of Environmental Protection, Division of Sustainable Waste Management, Bureau of Recycling and Hazardous Waste Management (Bureau) has reached a final determination to issue the Class B Recycling Center General Approval (Approval) Modification for the above referenced facility. Enclosed is a copy of the final document.

This modification reflects the change to the name of the recycling center from Vollers Excavating & Construction, Inc. to HVI Services, LLC. There are no changes to the terms and conditions of the Approval resulting from this modification.

Should HVI Services wishes to contest any of the conditions of the enclosed Approval, HVI Services must file a request for an adjudicatory hearing within twenty (20) days of receipt of this decision notice in accordance with the procedures found in N.J.A.C. 7:26A-3.14. A copy of the request should also be mailed to this Bureau.

If you have any questions concerning this matter, please contact Nick Nader at (609) 940-5847 or nicholas.nader@dep.nj.gov.

Sincerely,

Dana Lawson

Dana Lawson, Chief
Bureau of Recycling & Hazardous Waste Management

Enclosures

C: *Gina Lugo, Supervisor, BSWCE
 *Melissa Harvey, Manager, Somerset County DSWM harvey@co.somerset.nj.us
 *James Norgalis, Branchburg Township Health Officer james.norgalis@branchburg.nj.us
 *Maggie Schmitt, Branchburg Township Clerk Maggie.Schmitt@branchburg.nj.us

*By e-mail





State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF SUSTAINABLE WASTE MANAGEMENT
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SHAWN M. LATOURETTE
Commissioner

RECYCLING CENTER GENERAL APPROVAL FOR CLASS B RECYCLABLE MATERIALS

Under the provisions of N.J.S.A. 13:1E-1 *et seq.* and N.J.S.A. 13:1E-99.11 *et seq.*, known as the Solid Waste Management Act and New Jersey Statewide Mandatory Source Separation and Recycling Act, respectively, and pursuant to N.J.A.C. 7:26A-1 *et seq.*, known as the Recycling Regulations, this approval is hereby issued to:

HVI Services, LLC

Facility Type:	Class B Recycling Center
Lot & Block Nos.:	Block 9; Lots 16 and 17.01
Municipality:	Branchburg Township
County:	Somerset County
Facility ID No.:	132638
Approval No.:	CBG240003

This General Approval is subject to compliance with all conditions specified herein and all regulations promulgated by the Department of Environmental Protection (Department).

This General Approval shall not prejudice any claim the State may have to riparian land nor does it allow the registrant to fill or alter, or allow to be filled or altered, in any way, lands that are deemed to be riparian, wetlands, stream encroachment or flood plains, or within the Coastal Area Facility Review Act (CAFRA) zone or are subject to the Pinelands Protection Act of 1979, nor shall it allow the discharge of pollutants to waters of this State without prior acquisition of the necessary grants, permits, or approvals from the Department.

May 21, 2024
Issuance Date

July 3, 2024
Modification Date

May 21, 2029
Expiration Date

Dana Lawson

Dana Lawson, Chief
Bureau of Recycling and Hazardous Waste Management

Scope of Approval

This General Approval (Approval), along with the referenced application documents herein specified, shall constitute the sole approval of Recycling Center operations for Class B Recyclable Material storage and process center by **HVI Services, LLC**, located in Branchburg Township, Somerset County, New Jersey. Any registration, approval or permit previously issued by the Division of Sustainable Waste Management or its predecessor agencies, for the specific activities as described below and as conditioned herein, is hereby superseded.

Regulated Activities at the Facility

Conditions 1 through 42 of this Approval contain the general requirements applicable to all recycling centers. Items 43 through 66 of this Approval contain general operating requirements for all recycling centers that receive, store, process, or transfer Class B recyclable materials and specific requirements applicable to the operations of this recycling center.

Facility Description

The facility is a Class B Recycling Center located at 3311 US Highway 22, on Block 9; Lots 16 and 17.01, in Branchburg Township, Somerset County. This regional recycling center is authorized to receive up to 1,333 tons per day of asphalt (bituminous material), concrete, concrete/masonry block, brick, and up to 240 tons per day of wood (unpainted and non-chemically treated). The recycling center is authorized to accept and process the above-described materials Monday through Friday 7:00 a.m. to 5:00 p.m.

Modification Dated July 3, 2024

This Approval has been modified to change the name of the recycling center from Vollers Excavating & Construction, Inc. to HVI Services, LLC. There are no changes to the terms and conditions of the Approval as a result of this modification.

Approved General Approval Application and Associated Documents

The registrant shall construct and operate the facility in accordance with N.J.A.C. 7:26A-1 *et seq.*, the conditions of this Approval, and the following documents:

1. Inclusion of Vollers Excavating & Construction, Inc. as a Class B Recycling Center in the District Solid Waste Management Plan (Plan) by the Somerset County, certified by NJDEP Commissioner on August 4, 1992, and subsequent amendment to the Plan dated May 4, 1998.
2. Amendment to the Plan to change the name of the recycling center from Vollers Excavating & Construction, Inc. to HVI Services, LLC, approved by the Bureau of Planning and Licensing through the Administrative Action letter dated July 26, 2019.



3. Site Plan dated November 12, 2008, and last revised on April 16, 2009, signed and sealed by Benjamin J. Scott, New Jersey registered P.E.
4. Application for Class B Recycling Center General Approval dated September 22, 1993, signed by Frank Ferraro, P.E., Vollers Excavating and Construction, Inc.
5. Approval Modification Request dated July 27, 1998, with supplemental information dated October 15, 1998, prepared and signed by Frank Ferraro, P.E.
6. Request for Renewal of Class B General Approval dated January 12, 2004, signed by Frank Ferraro, P.E.
7. Application for Renewal and Modification of Class B General Approval, dated November 14, 2008, and supplemental information dated April 17, 2009, prepared and signed by Benjamin J. Scott, P.E.
8. Application for Renewal of Class B General Approval dated December 6, 2018, signed and certified by Timothy Wintermute, Chief Operating Officer, Vollers Excavating and Construction, Inc.
9. Application for Renewal of Class B General Approval dated March 3, 2024, signed by EJ Bieros, VP of Operations, HVI Services.
10. Request for modification of Class B General Approval dated April 23, 2024, signed by EJ Bieros, VP of Operations, HVI Services.

In case of conflict, the provisions of N.J.A.C. 7:26A-1 *et seq.* shall have precedence over the conditions of this Approval, and the conditions of this Approval shall have precedence over plans and specifications listed above.



HVI SERVICES, LLC
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Requirements Report

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1. All persons issued a general approval to operate a recycling center for Class B, Class C and/or Class D recyclable material pursuant to N.J.A.C. 7:26A-1 et seq. shall comply with all conditions of the approval [N.J.A.C. 7:26A-3.1(a)]
2. The holder of this general approval shall prominently post and maintain a legible sign, at or near the entrance to the recycling center, indicating that the recycling center is an approved New Jersey Department of Environmental Protection recycling center. The sign shall also indicate the following: Hours of operation of the recycling center; Listing of the source separated materials to be received; The size, weight, or other restrictions regarding materials to be received; The maximum amount of contaminants allowed in each load; Warning that loads will be inspected and will be barred from offloading if the contaminant level is exceeded; and Notice that the person offloading shall certify the amount of material per load, municipality of origin of the material and any other information contained on the Recyclable Material Receipt Form [N.J.A.C. 7:26A-3.5(f)]
3. Application for renewal of this general approval shall be submitted at least three months prior to expiration of the current approval and shall comply with all requirements for renewal set forth in N.J.A.C. 7:26A-3.6 et seq. One copy of the application for renewal of the general approval shall be submitted by the applicant to the municipal clerk of the municipality in which the recycling center is located, and to the solid waste or recycling coordinator of the county in which the recycling center is located [N.J.A.C. 7:26A-3.6(a)]
4. The applicant for renewal of this general approval shall certify in writing to the Department that there have been no changes in the operations of the recycling center since the issuance of the general approval in order to renew the approval in its existing form. In the event that there have been changes in the operations of the recycling center or where changes are planned, the application for renewal of a general approval shall be accompanied by a written request to modify the general approval in accordance with N.J.A.C. 7:26A-3.10 [N.J.A.C. 7:26A-3.6(b)]
5. In a case where the holder of this general approval does not comply with N.J.A.C. 7:26A-3.6(a) and (b) and continues to operate without renewal of the general approval, the Department may take enforcement action including the assessment of penalties under N.J.S.A. 13:1E-9; require the holder of this general approval to file an application as a new applicant for a general approval in accordance with N.J.A.C. 7:26A-3.2 and pay the application fee as per N.J.A.C. 7:26A-2; and/or take any other appropriate actions [N.J.A.C. 7:26A-3.6(c)]
6. All persons granted a renewal pursuant to N.J.A.C. 7:26A-3.6(d) shall continue to pay the annual fee as specified in N.J.A.C. 7:26A-2 [N.J.A.C. 7:26A-3.6(h)]
7. The holder of this general approval shall obtain prior approval from the Department for any modification of the general approval [N.J.A.C. 7:26A-3.10(a)]
8. Any change affecting the conditions of this general approval requires prior approval of the Department. [N.J.A.C. 7:26A- 3.10(b)1]
9. Any change to the information submitted pursuant to N.J.A.C. 7:26A-3.2(a), 3.4, 3.8, 3.18, 3.19, or 3.20 requires prior approval of the Department, except that changes in end-market information submitted pursuant to N.J.A.C. 7:26A-3.2(a) 7 shall not require prior approval of the Department but shall be handled in accordance with N.J.A.C. 7:26A-3.10(f). [N.J.A.C. 7:26A- 3.10(b)2]

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10. The holder of this general approval shall notify the Department in writing of the intended modification and shall update the information submitted pursuant to N.J.A.C. 7:26A-3.2(a), 3.4, 3.8, 3.18, 3.19, or 3.20. The holder of this general approval shall also provide written notice to the solid waste or recycling coordinator of the applicable county of any request to modify a general approval. [N.J.A.C. 7:26A-3.10(c)]
11. The holder of this general approval shall not institute the modification until it receives written approval from the Department [N.J.A.C. 7:26A-3.10(e)]
12. Within one (1) week of any change to the end-market information for products and by-products submitted to the Department pursuant to N.J.A.C. 7:26A-3.2(a)7, the holder of this general approval shall submit to the Department a written notification which details any change in the use of the recycled product and by-product transferred from the recycling center to an end-market or in the end-market location to which the recyclable material is transferred. The written notification shall be sent to: New Jersey Department of Environmental Protection, Division of Sustainable Waste Management, Bureau of Recycling & Hazardous Waste Management, 401 E. State St., P.O. Box 420, Mail Code 401-02C, Trenton, New Jersey 08625-0420. Such notification may also be sent electronically to the Bureau's email inbox: recyclingfacilities@dep.nj.gov. [N.J.A.C. 7:26A- 3.10(f)]
13. The Department may revoke this general approval upon a determination that the holder of the general approval has violated any provision of N.J.S.A. 13:1E-1 et seq., the New Jersey Statewide Mandatory Source Separation and Recycling Act, or any rule, regulation or administrative order promulgated pursuant to N.J.S.A. 13:1E-1 et seq. and the New Jersey Statewide Mandatory Source Separation and Recycling Act [N.J.A.C. 7:26A-3.13(a)1]
14. The Department may revoke this general approval upon a determination that the holder of the general approval has violated any solid waste utility law at N.J.S.A. 48:2-1 et seq. or 48:13A-1 et seq., or any rule, regulation or administrative order promulgated pursuant to N.J.S.A. 48:2-1 et seq. or 48:13A-1 et seq [N.J.A.C. 7:26A-3.13(a)2]
15. The Department may revoke this general approval upon a determination that the holder of the general approval has violated any provision of any laws related to pollution of the waters, air, or land surfaces of the State or of any other State or Federal environmental laws including criminal laws related to environmental protection. [N.J.A.C. 7:26A- 3.13(a)3]
16. The Department may revoke this general approval upon a determination that the holder of the general approval has refused or failed to comply with any lawful order of the Department [N.J.A.C. 7:26A-3.13(a)4]
17. The Department may revoke this general approval upon a determination that the holder of the general approval has failed to comply with any of the conditions of this general approval issued by the Department [N.J.A.C. 7:26A-3.13(a)5]
18. The Department may revoke this general approval upon a determination that the holder of the general approval has transferred a general approval to a new owner or operator pursuant to N.J.A.C. 7:26A-3.15 without the prior approval of the Department [N.J.A.C. 7:26A-3.13(a)6]
19. The Department may revoke this general approval upon a determination that the holder of the general approval has failed to obtain any required permit or approval from the Department or other State or Federal agency [N.J.A.C. 7:26A-3.13(a)7]

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20. The Department may revoke this general approval upon a determination that the holder of the general approval has committed any of the acts which are criteria for denial of a general approval set forth in N.J.A.C. 7:26A-3.12. [N.J.A.C. 7:26A-3.13(a)8]
21. This general approval shall not be transferred to a new owner or operator without the Department's prior approval [N.J.A.C. 7:26A-3.15(a)]
22. A written request for permission to allow a transfer of this general approval must be received by the Department at least 60 days in advance of the proposed transfer of ownership or operational control of the recycling center. The request for approval shall include the following: the name, address and social security number of all prospective new owners or operators; a written certification by the proposed transferee that the terms and conditions contained in the general approval will be met by the proposed transferee; and a written agreement between the current owner or operator of the recycling center and the proposed new owner or operator containing a specific future date for transfer of ownership or operational control [N.J.A.C. 7:26A-3.15(a)1]
23. A new owner or operator may commence operations at the recycling center only after the existing approval has been revoked and a new approval is issued to the new owner or operator pursuant to N.J.A.C. 7:26A-3.5 [N.J.A.C. 7:26A-3.15(a)2]
24. The holder of this general approval remains liable for ensuring compliance with all conditions of the approval unless and until the existing approval is revoked and a new approval is issued to the new owner or operator pursuant to N.J.A.C. 7:26A-3.5 [N.J.A.C. 7:26A-3.15(a)3]
25. Compliance with the transfer requirements set forth at N.J.A.C. 7:26A-3.15 shall not relieve the holder of this general approval from the separate responsibility of providing notice of such transfer pursuant to the requirements of any other statutory or regulatory provision [N.J.A.C. 7:26A-3.15(a)4]
26. The transfer of a controlling interest in the stock or assets of the recycling center that is the subject of this general approval shall constitute a transfer of this general approval [N.J.A.C. 7:26A-3.15(b)]
27. The holder of this general approval shall maintain a daily record of the amounts of each recyclable material by type and municipality of origin which are received, stored, processed, or transferred each day, expressed in tons, cubic yards, cubic feet, or gallons. Those operators specifying this information in cubic yards shall also indicate the conversion ratio of the materials from cubic yards to tons and vice versa. [N.J.A.C. 7:26A- 3.17(a)1]
28. The holder of this general approval shall maintain a daily record of the name, address, and telephone number of the end-markets for all recyclable materials transported from the recycling center, including the amounts, in tons, cubic yards, cubic feet, or gallons, transported to each end-market. Those persons specifying this information in cubic yards shall also indicate the conversion ratio of the materials from cubic yards to tons and vice versa. [N.J.A.C. 7:26A- 3.17(a)2]
29. The holder of this general approval shall maintain a daily record of the amount of residue generated, expressed in tons, cubic yards, cubic feet, or gallons. Those operators specifying this information in cubic yards or tons shall also indicate the conversion ratio from cubic yards to tons and vice versa. For those residues considered solid waste, the daily record shall include name and address of the receiving authorized solid waste facility, and the name and the NJDEP solid waste registration number of the solid waste collector/hauler used. Residues that can be further recycled shall be recorded separately with the volumes/weights as noted above. [N.J.A.C. 7:26A- 3.17(a)3]

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30. The holder of this general approval shall retain all Recyclable Material Receipt Forms required pursuant to N.J.A.C. 7:26A-3.2(a)16iii for three calendar years following the calendar year for which an annual report is required pursuant to N.J.A.C. 7:26A-3.17(c) [N.J.A.C. 7:26A-3.17(b)]
31. The holder of this general approval shall submit an annual report containing monthly summary statements of the information required pursuant to N.J.A.C. 7:26A-3.17(a) to the New Jersey Department of Environmental Protection, Division of Sustainable Waste Management, Bureau of Recycling & Hazardous Waste Management, on or before March 1 of each year, for the previous calendar year. The summaries shall include the following: monthly totals of the amount of recyclable material received from each customer by municipality of origin; monthly totals of the amount of recycled products and by-products transferred to each end-market; and the amount of residue disposed of during each month. The Annual Report shall be completed and submitted through the Department's Online Business Portal at nj.gov/dep/online, on forms and in the format specified by the Department. [N.J.A.C. 7:26A- 3.17(c)]
32. All information submitted to the Department pursuant N.J.A.C. 7:26A shall be handled in accordance with the requirements of the Public Records law, N.J.S.A. 47:1-1 et seq. The Department will hold confidential all end-market information, as well as information pertaining to the municipality of origin of recyclable material, submitted pursuant to N.J.A.C. 7:26A-3.2, 3.7, and 3.17 through 3.20 for a period of two years from the date on which the information is submitted to the Department, where specified as confidential by the applicant and where there are no health, safety or environmental concerns which require the release of the information, as determined by the Department. [N.J.A.C. 7:26A- 3.17(f)]
33. The holder of this general approval shall provide a recycling tonnage report by March 1 of each year to all municipalities from which recyclable material is received in the previous calendar year. The report shall detail the amount of each source separated recyclable material, expressed in tons or cubic yards, brought to the recycling center, as well as the date on which the recyclable materials were delivered to the recycling center. Those persons specifying this information in cubic yards shall also indicate the conversion ratio of the materials from cubic yards to tons and vice versa. [N.J.A.C. 7:26A- 4.4(a)]
34. The recycling center shall not commence operations unless and until it is included in the applicable district solid waste management plan [N.J.A.C. 7:26A-4.2]
35. The construction of the recycling center that is the subject of this general approval shall be in conformance with the New Jersey Uniform Construction Code, N.J.S.A. 52:27D-119 et seq., and the rules promulgated pursuant thereto [N.J.A.C. 7:26A-4.1(b)]
36. The New Jersey Department of Environmental Protection or an authorized representative acting pursuant to the County Environmental Health Act, N.J.S.A. 26:3A2-1 et seq. shall have the right to enter and inspect any building or other portion of the recycling center at any time in order to determine compliance with the provisions of all applicable laws or rules and regulations adopted pursuant thereto. This right to inspect includes but is not limited to sampling any materials on site; photographing any portion of the recycling center; investigating an actual or suspected source of pollution of the environment; and ascertaining compliance or non-compliance with the statutes, rules or regulations of the Department, including conditions of the recycling center approval issued by the Department. [N.J.A.C. 7:26A- 1.7(a)]

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37. The right of entry specified at N.J.A.C. 7:26A-1.7 (a) shall be limited to normal operating hours for the purpose of reviewing and copying all applicable records, which shall be made available to the Department during an inspection and submitted to the Department upon request. [N.J.A.C. 7:26A-1.7(b)]
 38. The facility shall comply with the general operating requirements for all Recycling Centers as provided at N.J.A.C. 7:26A-4.1 [N.J.A.C. 7:26A-4]
 39. Pursuant to N.J.A.C. 7:26A-3.2(a)18, the holder of this general approval shall ensure that all recycling activities authorized by this General Approval are conducted in full compliance with the applicable Storm Water Management rules at N.J.A.C. 7:8-5 and 6 and Pollutant Discharge Elimination System rules at N.J.A.C. 7:14A et seq. and any permit issued pursuant to 7:14A et seq. In the event that compliance with the above rules require changes to the Site Plan or any operations authorized by this general approval, the holder of the general approval shall submit a modification application including a revised Site Plan, within thirty (30) days of receiving all approvals/permits from the NJPDES Program to the Bureau of Recycling and Hazardous Waste Management for review and approval. [N.J.A.C. 7:26A- 3.5(e)]
 40. In case of conflict, the provisions of N.J.A.C. 7:26A-1 et seq. shall have precedence over the conditions of this Approval, and the conditions of this Approval shall have precedence over General Approval Application and Associated Documents. [N.J.A.C. 7:26A- 3.5(e)]
 41. The holder of this general approval shall grade and maintain the facility to minimize the accumulation of ponded water in a manner that protects human health, safety, and the environment, and prevents detrimental conditions including, but not limited to odors, mosquito colonization, or causes site materials to be tracked offsite. Any soil modification and grading performed shall be in accordance with the approved Soil Erosion and Sediment Control Plan approved by the Applicable Soil Conservation District and shall be in compliance with all Department permits. [N.J.A.C. 7:26A- 3.5(e)]
 42. Upon notification from the Department that a State of Emergency, which may impact the facility's operations has been declared by the Governor pursuant to the New Jersey Disaster Control Act at N.J.S.A. App. A:9-30 et seq., the holder of this general approval shall provide to the Division of Sustainable Waste Management a daily report on the operational status of the facility and the quantity of wastes received during the previous operating day or any other relevant information requested pursuant to N.J.S.A. App.A:9-36. The status report shall be submitted electronically to solidwasteemergencies@dep.nj.gov or as otherwise directed by the Department, on forms or in the format provided by the Department and in compliance with the timeframes established by the Department after the State of Emergency declaration. The status reports shall be submitted daily until the holder of the general approval is informed by the Department that the reports are no longer required for the state of emergency. [N.J.A.C. 7:26A- 3.5(e)]
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Subject Item: RCBG326091 - Stockpile Areas

43. A fire control plan for the recycling center shall be filed with and approved by the local fire official or other person of competent jurisdiction and shall be filed with the local municipal code enforcement officer prior to operation of a recycling center for tree stumps, tree parts or wood waste. [N.J.A.C. 7:26A-3.5(e)]

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Subject Item: RCBG326091 - Stockpile Areas

44. The following source separated Class B recyclable materials, which have been separated at the point of generation from other waste materials or separated at a permitted solid waste facility authorized to separate recyclable materials, may be received, stored, processed, or transferred at this recycling center: asphalt (bituminous material), concrete, concrete/masonry block, brick, and wood (unpainted and non-chemically treated). [N.J.A.C. 7:26A- 3.5(e)]
45. At no time shall the receipt, storage, processing, or transferring of non-source separated construction and demolition material be allowed at this recycling center. The prohibition of this material shall be strictly enforced, and any incident shall be considered a serious violation of the conditions of this Approval. [N.J.A.C. 7:26A- 3.5(e)]
46. The recycling center may receive, store, process, or transfer source separated asphalt (bituminous material), concrete, concrete/masonry block, and brick separately or in a commingled manner. In addition, the recycling center may receive, store, process, or transfer wood (unpainted and non-chemically treated) separately. The commingling of any other materials not described above is prohibited. [N.J.A.C. 7:26A-3.5(e)]
47. Upon receipt, each incoming shipment shall be visually inspected for physical contaminants. The maximum amount of physical contaminants, as defined in N.J.A.C. 7:26A-1.3, allowed in each incoming load of Class B recyclable material shall be limited to one percent (1%) by volume. By-product materials that adhere to the authorized incoming recyclable material are not considered physical contaminants. However, such by-product materials shall be segregated during processing, stored, and managed in accordance with the requirements for the storage of by-products. [N.J.A.C. 7:26A- 3.5(e)]
48. A by-product is not the primary product, but a secondary product derived from the recycling process. Soil or soil-like by-products must be free of any contamination pursuant to N.J.A.C. 7:26-1.6(a)6 or, otherwise authorized for use by the Department pursuant to a Beneficial Use Determination as specified at N.J.A.C. 7:26-1.7(g) or, otherwise approved for use in the remediation of a site by a Licensed Site Remediation Professional who is retained to remediate such site pursuant to the Administrative Requirements for the Remediation of Contaminated Sites as specified in N.J.A.C. 7:26C. Materials that do not meet such criteria shall lose its by-product designation and be considered residue and managed as such. By-products, including but not limited to rebar, metal, and soil, which adhere to the Class B recyclable materials, as specified in this Approval, may be received, stored, processed, or transferred at this recycling center. This shall be done in accordance with the limitations noted in this paragraph, and provided that the storage and end-markets of by-products comply with the storage and end-market conditions specified in this Approval. [N.J.A.C. 7:26A- 3.5(e)]
49. The holder of this general approval shall operate the recycling center and construct or install associated appurtenances thereto, in accordance with the provisions of N.J.A.C. 7:26A-1 et seq., the conditions of this general approval, and the general approval application documents. [N.J.A.C. 7:26A-3.5(e)]
50. One complete set of the general approval application documents, this general approval, and all records, reports and plans as may be required pursuant to this approval shall be kept on file at the recycling center and shall be available for inspection by authorized representatives of the Department or delegated agents upon presentation of credentials. [N.J.A.C. 7:26A-3.5(e)]

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132638 CBG240003 Class B Recycling Ctr General Apprv -Modification
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Subject Item: RCBG326091 - Stockpile Areas

51. Hours of operation for receiving, storing, processing, or transferring the source separated recyclable material shall be limited to 7:00 a.m. to 5:00 p.m., Monday through Friday. [N.J.A.C. 7:26A- 3.5(e)]
52. Material deliveries to the recycling center shall be scheduled in such a manner as to minimize truck queuing on the recycling center property. Under no circumstances shall delivery trucks be allowed to back up or queue onto public roads. [N.J.A.C. 7:26A- 3.5(e)]
53. The recycling center may receive no more than 1,573 tons per day of the authorized recyclable materials, consisting of 1,333 tons per day of concrete, asphalt (bituminous material), concrete/masonry block, and brick, and 240 tons per day of wood (unpainted and non-chemically treated). [N.J.A.C. 7:26A- 3.5(e)]
54. The recycling center is authorized to store unprocessed and processed materials in the designated storage areas, as depicted on the approved Site Plan.

The areas specifically designated for storage unprocessed and processed materials, and the corresponding maximum authorized capacities and stockpile heights are as follows:

Unprocessed Concrete Stockpile:	10,248 cubic yards, 20 feet
Processed Concrete Stockpile:	4,519 cubic yards, 20 feet
Unprocessed Asphalt:	7,593 cubic yards, 20 feet
Processed Asphalt:	3,778 cubic yards, 20 feet
Unprocessed Wood:	26,482 cubic yards, 20 feet
Processed Wood	9,796 cubic yards, 20 feet. [N.J.A.C. 7:26A- 3.5(e)]

55. If at any time, the amount of unprocessed concrete, asphalt, concrete/masonry block and brick stored onsite exceeds 17,841 cubic yards, the recycling center shall immediately cease receiving concrete, asphalt, concrete/masonry block and brick until the amount of unprocessed concrete, asphalt, concrete/masonry block and brick stored onsite falls below 17,841 cubic yards.

If at any time, the total amount of unprocessed wood materials stored onsite exceeds 26,482 cubic yards, the recycling center shall immediately cease receiving unprocessed wood materials until the amount of Class B recyclable wood materials stored on site falls below 26,482 cubic yards.
[N.J.A.C. 7:26A- 3.5(e)]

56. Unprocessed recyclable material shall not remain onsite, in its unprocessed form, for more than one (1) year. [N.J.A.C. 7:26A- 3.9(b)]
57. If at any time, the amount of processed concrete, asphalt, concrete/masonry block, and brick stored onsite exceeds 8,297 cubic yards, the recycling center shall immediately cease processing concrete, asphalt, concrete/masonry block, and brick until the amount of processed concrete, asphalt, concrete/masonry block, and brick stored onsite falls below 8,297 cubic yards.

If at any time, the amount of processed wood materials stored onsite exceeds 9,796 cubic yards, the recycling center shall immediately cease processing wood materials until the amount of processed wood materials stored onsite falls below 9,796 cubic yards. [N.J.A.C. 7:26A- 3.5(e)]

HVI SERVICES, LLC
132638 CBG240003 Class B Recycling Ctr General Apprv -Modification
Requirements Report

Subject Item: RCBG326091 - Stockpile Areas

58. All processed material shall be stored separately from residues. Residues that are solid waste shall be shipped to an authorized solid waste facility using a licensed solid waste transporter. The holder of this general approval shall certify in writing to the Department that residues considered solid waste have been disposed of in accordance with the solid waste management rules at N.J.A.C. 7:26. The certification shall be submitted annually as part of the annual report. Residues that can be further processed and recycled shall be shipped to a recycling facility authorized to accept such material. [N.J.A.C. 7:26A- 3.5(e)]
59. By-products shall be stored in containers and shall be removed offsite to the end markets as referenced in the approved documents. [N.J.A.C. 7:26A- 3.5(e)]
60. Horizontal and vertical control points for the unprocessed and processed materials stockpile areas shall be set and maintained onsite. Permanent horizontal limitation markers with bin blocks, jersey barriers, or equivalent as approved by the Department shall be set at the corners of the operational areas, as depicted on the approved Site Plan. Vertical limitation markers with metal pipes, metal rods, or equivalent as approved by the Department shall be set at locations in close proximity of the stockpile areas and shall clearly establish elevation height above the existing grade for material stockpiles. [N.J.A.C. 7:26A- 3.5(e)]
61. Ingress and egress of the facility shall be restricted to Access Road A (near US HWY 22) and Access Road B (connected to Meister Avenue), as depicted on the Site Plan. [N.J.A.C. 7:26A- 3.5(e)]
62. Methods of effectively controlling dust shall be implemented at the facility in order to prevent offsite migration. [N.J.A.C. 7:26A-3.5(e)]
63. Firefighting and emergency procedures shall be posted, and shall include the telephone numbers of local fire, police, ambulance, and hospital facilities. If a fire occurs onsite, the facility shall immediately notify the local fire official and report the incident to the N.J.D.E.P. Environmental Action Hotline at 1-877-927-6337. [N.J.A.C. 7:26A- 3.5(e)]
64. Any suspected or prohibited hazardous waste, as defined at N.J.A.C. 7:26G-5, found in a load accepted at the recycling center shall not be returned to the generator. Such materials shall be segregated and stored in a secure manner and shall be immediately reported to the N.J.D.E.P. Environmental Action Hotline at 1-877-927-6337. The owner/operator of the recycling center shall secure the name of the collector/hauler suspected of delivering such waste to the facility and related information surrounding the incident, if available, and shall make this information known to N.J.D.E.P. enforcement personnel. Such materials may be returned to a known generator, provided the specific permission to do so is received by the owner/operator after contacting 1-877-927-6337. Otherwise, the owner/operator shall dispose of the unauthorized waste in accordance with instructions received from the Department. [N.J.A.C. 7:26A- 3.5(e)]
65. Pursuant to N.J.A.C. 7:26A-3.11(a), the holder of this general approval shall obtain prior approval from the Department for any increase in the design capacity of the facility. The facility shall submit a request to the Department, in writing, for the proposed increase and shall submit updated information pursuant to the requirements of N.J.A.C. 7:26A-3.2(a), 3.4, or 3.8, as applicable. The facility shall also provide written notice of the request to the solid waste or recycling coordinator of the applicable district. [N.J.A.C. 7:26A-3.5(e)]

HVI SERVICES, LLC
132638 CBG240003 Class B Recycling Ctr General Apprv -Modification
Requirements Report

Subject Item: RCBG326091 - Stockpile Areas

66. The following equipment or equivalent is authorized for site operations and shall be maintained in operable condition:

Boehringer rc14 Impact Crusher
Komatsu WA480 Wheel Loader
Diamond-Z DZ 7000 Horizontal Grinder
Komatsu PC360 Tracked Excavator

The holder of this Approval must notify the Bureau in writing of any replaced equipment along with the manufacturer specifications for the replacement equipment within two weeks of such replacement. Where applicable, the holder of the Approval must also submit any permit(s) or air permit application(s) required for the replacement equipment. The above required information may be submitted electronically to recyclingfacilities@dep.nj.gov.

. [N.J.A.C. 7:26A- 3 .5(e)]



SOIL AND FILL RECYCLING REGISTRATION

THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION

IS HEREBY ISSUING A

SOIL AND FILL RECYCLING REGISTRATION TO:

HVI Services LLC

This Soil and Fill Recycling Registration temporarily authorizes "HVI Services LLC" to engage in the business of Soil and Fill Recycling Services defined at P.L. 2019, c.397 as: The business of collection, transportation, processing, brokering, storage, purchase, sale or disposition, or any combination thereof, of Soil and Fill Recyclable Materials. The definition of Soil and Fill Recyclable Materials pursuant to P.L. 2019, c.397 and a complete version of the Law are available at: https://www.nj.gov/dep/dshw/a901/pl_2019_c_397.pdf.

This Soil and Fill Recycling Registration is non-transferable and shall automatically expire and become invalid upon either failure by the **Registrant to submit a valid and administratively complete application for an A-901 license on or before April 15, 2022**, or a final determination by the Department regarding the Registrant's application for an A-901 License. The A-901 License application can be found at: <https://www.nj.gov/dep/dshw/a901/a901frms.htm>.

Be advised this Soil and Fill Recycling Registration is **not an A-901 License** and **does not convey any authority or approval from the Department to engage in the Solid and Hazardous Waste industry (including brokering and transportation services)** apart from engaging in the above Soil and Fill Recycling Services.

This document may be photocopied. **HVI Services LLC** must carry a copy of this Soil and Fill Recycling Registration in each vehicle under the exclusive use, control, and possession of the Registrant that will be used to engage in Soil and Fill Recycling Services.

Signature:

A handwritten signature in blue ink, appearing to read "Roxanne Feasel", written over a horizontal line.

Roxanne Feasel, Permit Coordination Officer
NJDEP, Planning and Licensing, A-901 Unit

Date: September 2, 2021



SOIL AND FILL RECYCLING REGISTRATION

THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION

IS HEREBY ISSUING A

SOIL AND FILL RECYCLING REGISTRATION TO:

Vollers Excavating and Construction, Inc.

This Soil and Fill Recycling Registration temporarily authorizes "Vollers Excavating and Construction, Inc." to engage in the business of Soil and Fill Recycling Services defined at P.L. 2019, c.397 as: The business of collection, transportation, processing, brokering, storage, purchase, sale or disposition, or any combination thereof, of Soil and Fill Recyclable Materials. The definition of Soil and Fill Recyclable Materials pursuant to P.L. 2019, c.397 and a complete version of the Law are available at: https://www.nj.gov/dep/dshw/a901/pl_2019_c_397.pdf.

This Soil and Fill Recycling Registration is non-transferable and shall automatically expire and become invalid upon either failure by the **Registrant to submit a valid and administratively complete application for an A-901 license on or before April 15, 2022**, or a final determination by the Department regarding the Registrant's application for an A-901 License. The A-901 License application can be found at: <https://www.nj.gov/dep/dshw/a901/a901frms.htm>.

Be advised this Soil and Fill Recycling Registration **is not an A-901 License and does not convey any authority or approval from the Department to engage in the Solid and Hazardous Waste industry (including brokering and transportation services)** apart from engaging in the above Soil and Fill Recycling Services.

This document may be photocopied. **Vollers Excavating and Construction, Inc.** must carry a copy of this Soil and Fill Recycling Registration in each vehicle under the exclusive use, control, and possession of the Registrant that will be used to engage in Soil and Fill Recycling Services.

Signature: Roxanne Feasel
Roxanne Feasel, Permit Coordination Officer
NJDEP, Planning and Licensing, A-901 Unit

Date: September 2, 2021



State of New Jersey

New Jersey Election Law Enforcement Commission

Governor Phil Murphy · Lt. Governor Tahesha Way

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Pay-to-Play

Search Results

Number of records found for the search : 14

Business View

Contract View

Contributor View

Recipient View

NEW SEARCH

Maximum Number of Records Per Page: 15 ▼

Business Name	Filing Year	Submitted Date	Document	Amendment
Vollers Excavating & Construction, Inc.	2009	03/12/2010		
Vollers Excavating & Construction, Inc.	2010	03/03/2011		
Vollers Excavating & Construction, Inc.	2011	03/14/2012		
Vollers Excavating & Construction, Inc.	2012	03/18/2013		
Vollers Excavating & Construction, Inc.	2013	03/24/2014		
Vollers Excavating & Construction, Inc.	2014	03/24/2015		
VOLLERS EXCAVATING & CONSTRUCTION, INC.	2015	03/22/2016		
Vollers Excavating & Construction, Inc.	2016	03/20/2017		
Vollers Excavating & Construction, Inc.	2017	03/27/2018		
Vollers Excavating & Construction, Inc.	2018	03/07/2019		
Vollers Excavating & Construction, Inc.	2019	03/03/2020		
Vollers Excavating & Construction, Inc.	2020	02/24/2021		
Vollers Excavating & Construction, Inc.	2021	03/15/2022		✓
Vollers Excavating & Construction, Inc.	2023	03/21/2024		

TOP

Pay-to-Play

PowerPoint Pres.....

Legal References

For State Pay-to-Play

- Dept. of the Treasury

For County and Local Pay-to-Play

- Dept. of Community Affairs

- Secretary of State Office

Filing Deadlines

Form BE and Instructions

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MORRIS COUNTY MUA

Mandatory EEO Language

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)

N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICES, AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

MORRIS COUNTY MUA

Mandatory EEO Language

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions. The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA-302 (electronically provided by the Division and distributed to the public agency through the Division's website at: http://www.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq

Business Name: Vollers Excavating & Construction, Inc.

Representative's Name (print): Scott Backer, Director of Pre-Construction

Representative's Signature:



Date: June 3, 2025

MORRIS COUNTY MUA

Affirmative Action Compliance Notice

EXHIBIT A

GOODS, GENERAL SERVICES, AND PROFESSIONAL SERVICES CONTRACTS

This form is a summary of the successful vendor's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

The successful respondent shall submit to the public agency, after notification of award but prior to execution of the contract, one of the following three documents as forms of evidence:

1. Letter of Federal Affirmative Action Plan Approval
2. Certificate of Employee Information Report
3. A photocopy of an Employee Information Report (AA302) provided by the Division and distributed to the public agency to be completed by the vendor in accordance with N.J.A.C. 17:27-4.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor further understands that his/her proposal shall be rejected as non-responsive if said vendor fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Business Name: Vollers Excavating & Construction, Inc.

Representative's Name (print): Scott Backer, Director of Pre-Construction

Representative's Signature:



Date: June 3, 2025

Phone: (908) 725-1026

MORRIS COUNTY MUA

Affirmative Action Evidence

Sample Federal Letter of Approval

Attachment 5

U.S. Department of Labor

Employment Standards Administration
Office of Federal Contract Compliance Programs
Newark Area Office
124 Evergreen Place, Fourth Floor
East Orange, NJ 07108



February 27, 20_

Dear

Our recent compliance review of your establishment's equal employment opportunity policies and practices was completed on February 27, 20_.

We found no apparent deficiencies or violations of Executive Order 11266, as amended, Section 503 of the Rehabilitation Act of 1973 or 38 USC 2012 (the Vietnam Era Veterans Readjustment Assistance Act). Accordingly, your establishment is deemed to be in compliance with these laws based on the material reviewed.

The Office of Federal Contract Compliance Programs sincerely appreciates the cooperation and courtesies extended by you and your staff during the conduct of the compliance review.

Sincerely,

Area Office Director.

MORRIS COUNTY MUA

Affirmative Action Evidence

Attachment # 6

SAMPLE CERTIFICATE OF EMPLOYEE INFORMATION REPORT



MORRIS COUNTY MUA

Affirmative Action Evidence

Attachment 7

Form AA302
Rev. 11/11

STATE OF NEW JERSEY
Division of Purchase & Property
Contract Compliance Audit Unit
EEO Monitoring Program

EMPLOYEE INFORMATION REPORT

IMPORTANT-READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING FORM. FAILURE TO PROPERLY COMPLETE THE ENTIRE FORM AND TO SUBMIT THE REQUIRED \$150.00 FEE MAY DELAY ISSUANCE OF YOUR CERTIFICATE. DO NOT SUBMIT EEO-1 REPORT FOR SECTION B, ITEM 11. For instructions on completing the form, go to: <http://www.state.nj.us/divisionofpurchaseandproperty/eo1report.pdf>

SECTION A - COMPANY IDENTIFICATION

1. FID NO. OR SOCIAL SECURITY	2. TYPE OF BUSINESS <input type="checkbox"/> 1. MFG <input type="checkbox"/> 2. SERVICE <input type="checkbox"/> 3. WHOLESALE <input type="checkbox"/> 4. RETAIL <input type="checkbox"/> 5. OTHER	3. TOTAL NO. EMPLOYEES IN THE ENTIRE COMPANY
4. COMPANY NAME		
5. STREET	CITY	COUNTY STATE ZIP CODE
6. NAME OF PARENT OR AFFILIATED COMPANY (IF NONE, SO INDICATE)		CITY STATE ZIP CODE
7. CHECK ONE: IS THE COMPANY: <input type="checkbox"/> SINGLE-ESTABLISHMENT EMPLOYER <input type="checkbox"/> MULTI-ESTABLISHMENT EMPLOYER		
8. IF MULTI-ESTABLISHMENT EMPLOYER, STATE THE NUMBER OF ESTABLISHMENTS IN NJ		
9. TOTAL NUMBER OF EMPLOYEES AT ESTABLISHMENT WHICH HAS BEEN AWARDED THE CONTRACT		
10. PUBLIC AGENCY AWARDED CONTRACT		
CITY COUNTY STATE ZIP CODE		
Official Use Only	DATE RECEIVED	INVESTIGATOR'S DATE
		ASSIGNED CERTIFICATION NUMBER

SECTION B - EMPLOYMENT DATA

11. Report all permanent, temporary and part-time employees ON YOUR OWN PAYROLL. Enter the appropriate figures on all lines and in all columns. Where there are no employees in a particular category, enter a zero. Include ALL employees, not just those in minority/non-minority categories, in columns 1, 2, & 3. **DO NOT SUBMIT AN EEO-1 REPORT.**

JOB CATEGORIES	ALL EMPLOYEES			PERMANENT MINORITY/NON-MINORITY EMPLOYEE BREAKDOWN										
	COL. 1 TOTAL (Cols 2 & 3)	COL. 2 MALE	COL. 3 FEMALE	MALE					FEMALE					
				BLACK	HISPANIC	AMER INDIAN	ASIAN	NON MIN.	BLACK	HISPANIC	AMER INDIAN	ASIAN	NON MIN.	
Officials/ Managers														
Professionals														
Technicians														
Sales Workers														
Office & Clerical														
Craftworkers (Skilled)														
Operatives (Semi-skilled)														
Laborers (Unskilled)														
Service Workers														
TOTAL														
Total employment From previous Report (if any)														
Temporary & Part-Time Employees	The data below shall NOT be included in the figures for the appropriate categories above.													
12. HOW WAS INFORMATION AS TO RACE OR ETHNIC GROUP IN SECTION B OBTAINED? <input type="checkbox"/> 1. Visual Survey <input type="checkbox"/> 2. Employment Record <input type="checkbox"/> 3. Other (Specify)														
14. IS THIS THE FIRST Employee Information Report Submitted? 1. YES <input type="checkbox"/> 2. NO <input type="checkbox"/>														
15. IF NO, DATE LAST REPORT SUBMITTED MO. DAY YEAR														
13. DATES OF PAYROLL PERIOD USED From: To:														

SECTION C - SIGNATURE AND IDENTIFICATION

16. NAME OF PERSON COMPLETING FORM (Print or Type)	SIGNATURE	TITLE	DATE MO DAY YEAR
17. ADDRESS NO. & STREET	CITY	COUNTY	STATE ZIP CODE PHONE (AREA CODE, NO., EXTENSION)

MORRIS COUNTY MUA

Employee Information Report Instructions – Form AA302

If you have a current Certificate of Employee Information Report, please submit with your Bid Proposal.

For forms or more information: www.state.nj.us/treasury/contract_compliance

Certification 2030

RENEWAL

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-Jul-2024 to 15-Jul-2027

VOLLERS EXCAVATING & CONSTRUCTI

3311 HWY. 22

NORTH BRANCH

NJ 08876



A handwritten signature in black ink, appearing to read "Elizabeth Maher Muoio".

ELIZABETH MAHER MUOIO

State Treasurer

MORRIS COUNTY MUA

Americans with Disabilities Act of 1990

The CONTRACTOR and the OWNER do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "ACT") (42 U.S.C. §12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any act benefit, or service on behalf of the OWNER pursuant to this contract, the CONTRACTOR agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the CONTRACTOR shall defend the OWNER in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the OWNER, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The CONTRACTOR shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the OWNER grievance procedure, the CONTRACTOR agrees to abide by any decision of the OWNER which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the OWNER or if the OWNER must any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the CONTRACTOR shall satisfy and discharge the same at its OWN expense.

The OWNER shall, as soon as practicable after a claim has been made against it, give written notice thereof to the CONTRACTOR along with full and complete particulars of the claim. If any action or administrative proceedings is brought against the OWNER or any of its agents, servants, and employees, the OWNER shall expeditiously forward or have forwarded to the CONTRACTOR every demand, complaint, notice, summons, pleading, or other process received by the OWNER or its representatives.

It is expressly agreed and understood that any approval by the OWNER of the services provided by the CONTRACTOR pursuant to this contract will not relieve the CONTRACTOR of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the OWNER pursuant to this paragraph.

It is further agreed and understood that the OWNER assumes no obligation to indemnify or save harmless the CONTRACTOR, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the CONTRACTOR expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the CONTRACTOR'S obligations assumed in this Agreement, nor shall they be construed to relieve the CONTRACTOR from any liability, nor preclude the OWNER from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Business Name (Print): Vollers Excavating & Construction, Inc.

Representative's Name (Print): Scott Backer

Representative's Title: Director of Pre-Construction

Representative's Signature:



Phone: (908) 725-1026

Date: June 3, 2025

MORRIS COUNTY MUA

New Jersey Anti-Discrimination

Pursuant to N.J.S.A. 10:2-1:

- a. In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;
- b. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;
- c. There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$ 50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and
- d. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this section of the contract.

Business Name (Print): Vollers Excavating & Construction, Inc.

Representative's Name (Print): Scott Backer

Representative's Title: Director of Pre-Construction

Representative's Signature: Scott Backer

Phone: (908) 725-1026

Date: June 3, 2025

MORRIS COUNTY MUA

Statement of Ownership Disclosure

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information with the bid is cause for automatic rejection of the bid or proposal.

Name of Organization: Vollers Excavating & Construction, Inc.

Organization Address: 3311 Route 22 East, North Branch, New Jersey 08876

Part I Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☒ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): _____

Part II

- ☐ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. (**COMPLETE THE LIST BELOW IN THIS SECTION**)

OR

- ☒ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. (**SKIP TO PART IV**)

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Address

MORRIS COUNTY MUA

Statement of Ownership Disclosure

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s


Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. **The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Address

Vollers Excavating & Construction, Inc. is OWNED by VOLLERS, Inc., which is now 100% Employee OWNED, (overseen by a Trust)

Part IV Certification VOLLERS INC. EMPLOYEE STOCK-Ownership Trust--100% (138+/-Employee Owners

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the **Morris County Municipal Utilities Authority** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with **Morris County Municipal Utilities Authority** to notify the **Morris County Municipal Utilities Authority** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the **Morris County Municipal Utilities Authority** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Scott Backer	Title:	Director of Pre-Construction
Signature:		Date:	June 3, 2025

MORRIS COUNTY MUA

Corporate Acknowledgement

STATE OF NEW JERSEY)) SS:
COUNTY OF SOMERSET)

On this 3RD day of June in the year 20 25 , before me personally came
and appeared
Scott Backer

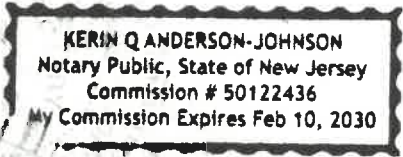
to me known, who, being by me duly sworn, did depose and say, that he resides at
the town of Nazareth, Northampton County, Pennsylvania
;


That he is the
Director of Pre-Construction
(principle executive officer or duly authorized representative)

of
Vollers Excavating & Construction, Inc.

the Corporation described in and which executed the foregoing instrument; that he knows the seal of
said Corporation; that one of the impressions affixed to said instrument in an impression of such
seal, that it was so affixed by order of the Board of Directors of said Corporation, and he signed his
name thereto by like order.

(Seal)




Notary Public Somerset County, State NJ
2-10-2030

MORRIS COUNTY MUA

Acknowledgement of Contractor, if a Partnership or LLP

STATE OF)
) SS:
COUNTY OF)

On this _____ day of _____ in the year 20____, before me personally came

and _____ appeared

to me known, who, being by me duly sworn, did depose and say, that he is the:

_____ of the
(general partner or duly authorized representative)

firm of: _____

described in and which executed the foregoing instrument by and with the consent of all partners and he acknowledged to me that he executed the same as and for the act and deed of said firm.

(Seal)

Notary Public
_____ County, State

MORRIS COUNTY MUA

Acknowledgement of Contractor, if an Individual

STATE OF)
) SS:
COUNTY OF)

On this _____ day of _____ in the year 20____, before me personally
came and appeared

to me known, who, being by me duly sworn, did depose and say, that he is the person described in
and who executed the foregoing instrument and acknowledged to me that he executed the same.

(Seal)

Notary Public

County, State

MORRIS COUNTY MUA

Acknowledgement of Contractor, if a Limited Liability Company

STATE OF _____)
) SS:
COUNTY OF _____)

On this _____ day of _____ in the year 20____, before me personally came

and _____ appeared

to me known, who, being by me duly sworn, did depose and say, that he is the:

_____ of the
(Managing Member of LLC or duly authorized representative)

firm of: _____

described in and which executed the foregoing instrument by and with the consent of all partners and he acknowledged to me that he executed the same as and for the act and deed of said firm.

(Seal)

Notary Public

County, State

MORRIS COUNTY MUA

Certified Copy of Resolution of Board of Directors

Vollers Excavating & Construction, Inc.
(Name of Corporation)

RESOLVED that Scott Backer, Director of Pre-Construction
(Person Authorized to Sign) (Title)

of Vollers Excavating & Construction, Inc. be authorized to sign and submit the Proposal of this
(Name of Corporation)

Corporation for the following project:

Marketing of Vegetative Waste Recyclable Materials

The foregoing is a true and correct copy of the Resolution adopted by

Vollers, Inc. at a meeting of its Board of Directors
held on the Thirtieth day of December, 2024.

By SSA

Title Scott Backer, Director of Pre-Construction

(SEAL)

This form must be completed if the Proposer is a Corporation.

MORRIS COUNTY MUA

New Jersey Business Registration Certification

Pursuant to N.J.S.A. 52:32-44, the Morris County Municipal Utilities Authority is prohibited from entering into a contract with an entity unless the bidder/proposer/contractor, and each subcontractor that is required by law to be named in a bid/proposal/contract has a valid Business Registration Certificate on file with the Division of Revenue and Enterprise Services within the Department of the Treasury.

Prior to contract award or authorization, the contractor shall provide the Morris County Municipal Utilities Authority with its proof of business registration and that of any named subcontractor(s).

Subcontractors named in a bid or other proposal shall provide proof of business registration to the bidder, who in turn, shall provide it to the Morris County Municipal Utilities Authority prior to the time a contract, purchase order, or other contracting document is awarded or authorized.

During the course of contract performance:

- (1) the contractor shall not enter into a contract with a subcontractor unless the subcontractor first provides the contractor with a valid proof of business registration.
- (2) the contractor shall maintain and submit to the Morris County Municipal Utilities Authority a list of subcontractors and their addresses that may be updated from time to time.
- (3) the contractor and any subcontractor providing goods or performing services under the contract, and each of their affiliates, shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into the State. Any questions in this regard can be directed to the Division of Taxation at (609)292-6400. Form NJ-REG can be filed online at <http://www.state.nj.us/treasury/revenue/busregcert.shtml>.

Before final payment is made under the contract, the contractor shall submit to the Morris County Municipal Utilities Authority a complete and accurate list of all subcontractors used and their addresses.

Pursuant to N.J.S.A. 54:49-4.1, a business organization that fails to provide a copy of a business registration as required, or that provides false business registration information, shall be liable for a penalty of \$25 for each day of violation, not to exceed \$50,000, for each proof of business registration not properly provided under a contract with a contracting agency.

MORRIS COUNTY MUA

State of New Jersey Business Registration Certificate

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS		DEPARTMENT OF TREASURY DIVISION OF REVENUE PO BOX 252 TRENTON, NJ 08646-0252
TAXPAYER NAME:	TRADE NAME:	
TAX REGISTRATION TEST ACCOUNT	CLIENT REGISTRATION	
TAXPAYER IDENTIFICATION#:	SEQUENCE NUMBER:	
970-097-382/500	0107330	
ADDRESS:	ISSUANCE DATE:	
847 ROEBLING AVE TRENTON NJ 08611	07/14/04	
EFFECTIVE DATE:		
01/01/01		
FORM-BRC(08-01)		

Acting Director
This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: TAX REG TEST ACCOUNT

Trade Name:

Address: 847 ROEBLING AVE
TRENTON, NJ 08611

Certificate Number: 1093907

Date of Issuance: October 14, 2004

For Office Use Only:
20041014112823533



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	VOLLERS EXCAVATING & CONSTRUCTION, INC.
Trade Name:	
Address:	3311 U S HWY 22 P O B 5297 NORTH BRANCH, NJ 08876-1303
Certificate Number:	0104028
Effective Date:	March 29, 1955
Date of Issuance:	March 10, 2017

For Office Use Only:

20170310090125204

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
P.O. BOX 292
TRENTON, N.J. 08646-0292

TAXPAYER NAME:

VOLLERS EXCAVATING & CONSTRUCTION, INC.

TRADE NAME:

ADDRESS:

3311 U S HWY 22 P O B 5297
NORTH BRANCH NJ 08876

EFFECTIVE DATE:

03/29/55

SEQUENCE NUMBER:

0104028

ISSUANCE DATE:

03/29/10

James J. Puccio

Director
New Jersey Division of Revenue

FORM-BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

04-08701205846V

STATE OF NEW JERSEY
Certificate of Authority

DIVISION OF TAXATION
TRENTON, N.J. 08606

The person, partnership or corporation named below is hereby authorized to collect.

NEW JERSEY SALES & USE TAX

pursuant to N.J.S.A. 54:32D-1 ET SEQ.

This authorization is good ONLY for the named person at the location specified herein.
This authorization is null and void if any change of ownership or address is effected.

VOLLERS EXCAVATING & CONSTRUCT
3311 U S HWY 22 P.O. B 5297
NORTH BRANCH NJ 08876

Tax Registration No.: XXX-XXX-002/000

Tax Effective Date: 07-01-66

Document Locator No.: A0000021169

Date Issued 03-29-10

Cheryl F. Filler
Acting Director, Division of Taxation

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

Certificate Number
607465

Registration Date: 08/01/2024
Expiration Date: 07/31/2026



State of New Jersey
Department of Labor and Workforce Development
Division of Wage and Hour Compliance
Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

Vollers Excavating & Construction, Inc.

Responsible Representative(s):
Thomas M. Vollers, CEO
Robert Vollers, Director

Responsible Representative(s):
H. Steven Vollers, Director
Kathy V. Herman, Director

A handwritten signature in black ink, appearing to read "Rob Angelo".

Robert Asaro-Angelo, Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.



3311 US Highway 22
P.O. Box 5297
North Branch, NJ 08876

908.725.1026 **T**
908.725.9784 **F**
www.vollerscompany.com **W**

Subject: Notification of Change in Ownership and Company Structure

January 31, 2025

We are writing to inform you of an important change at **Vollers Excavating & Construction, Inc.** Effective **12/31/2024**, VEC + its subsidiaries has undergone a change in ownership.

The new ownership group is VOLLERS INC., EMPLOYEE STOCK OWNERSHIP TRUST, an **ESOP** company. This transition is part of our strategic plan to enhance our services, improve operational efficiencies, and ensure sustained growth in the coming years.

We value your partnership and are confident that these changes will position us for continued success. Should you have any questions or require further information, please do not hesitate to contact us at (908) 725-1026 or kjohnson@vollers.cc.

Thank you for your ongoing support and trust in **Vollers, Inc.** We look forward to strengthening our relationship and achieving greater success together.

Yours sincerely,

VOLLERS, Inc.(100% Employee Owned)

K. JOHNSON , Estimating Assistant





3311 US Highway 22
P.O. Box 5297
North Branch, NJ 08876

908.725.1026 T
908.725.9784 F
www.vollerscompany.com W

BOARD RESOLUTION OF VOLLERS, INC.

WHEREAS, the Board of Directors of VOLLERS (the "Company") has appointed a new Chief Executive Officer (CEO);

WHEREAS, the Board acknowledges the significant contributions of the outgoing CEO, Tom Vollers, and expresses its gratitude for their dedicated service and leadership;

NOW, THEREFORE, BE IT RESOLVED, that Brendan Murray is hereby appointed as the Chief Executive Officer of the Company, effective July 1, 2024;

RESOLVED FURTHER, that Brendan Murray shall have all the powers and responsibilities typically associated with the position of Chief Executive Officer, including, but not limited to, the authority to make decisions, execute contracts, and represent the Company in all matters;

RESOLVED FURTHER, that Tom Vollers is hereby acknowledged for his outstanding contributions;

RESOLVED FURTHER, that these resolutions shall be entered into the records of the Company and maintained as part of the official minutes of the Board of Directors.

IN WITNESS WHEREOF, the undersigned, being all the directors of the Company, have executed this resolution as of July 31, 2024.

DocuSigned by:

Robert Vollers 8/6/2024

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Robert Vollers
Chairman



SITework



PAVING



ENVIRONMENTAL



UTILITIES



ENGINEERING

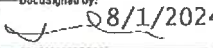


RECYCLING

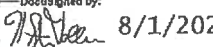


3311 US Highway 22
P.O. Box 5297
North Branch, NJ 08876

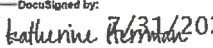
908.725.1026 **T**
908.725.9784 **F**
www.vollerscompany.com **W**

DocuSigned by:
 8/1/2024
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Thomas Vollers
Director

DocuSigned by:
 8/1/2024
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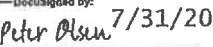
H. Steven Vollers
Director

DocuSigned by:
 7/31/2024
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Kathy Herrman
Director

DocuSigned by:
 7/31/2024
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Timothy Touhey
Director

DocuSigned by:
 7/31/2024
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Peter Olsen
Director

DocuSigned by:
 7/31/2024
3745E0C07C484D0...

Susan Kyrillos
Director



SITWORK



PAVING



ENVIRONMENTAL



UTILITIES



ENGINEERING



RECYCLING



Legal Document Signature

Item NO.	Item Description		Responsibility
----------	------------------	--	----------------

01. Final Signature on all Client Contracts:	Primary	Brendan Murray
	Secondary	Chris Vollers

02. Final Signature on all Client Contract Change Orders	Primary	Brendan Murray
	Secondary	Chris Vollers

03. Final Signatures on all monthly contract requisitions:	Primary	Brendan Murray
	Secondary	John Fitzsimmons

04. Final signature on all monthly contract-certified payroll reports:	Primary	Brendan Murray
	Secondary	John Fitzsimmons

05. Final signature on all client contract closeout documents (Warranty/guarantee/final waiver/etc.)	Primary	Brendan Murray
	Secondary	Chris Vollers

06. Final signature on all subcontracts	Primary	Brendan Murray
	Secondary	Chris Vollers

07. Final Signature on subcontract Change Order	Primary	Brendan Murray
	Secondary	Chris Vollers

08. Final Signature on monthly subcontract invoices/payments	Primary	Brendan Murray
	Secondary	John Fitzsimmons

09. Final Signature on all Estimating bid submission forms	Primary	Scott Backer
	Secondary	Chris Vollers

10. Final Signature on all light & heavy Fleet lease agreements and purchases	Primary	Brendan Murray
	Secondary	Chris Vollers

11. Final Signature on all Bonds	Primary	Brendan Murray
	Secondary	Chris Vollers

12. Final signature on all Union Contracts	Primary	Chris Vollers
	Secondary	Brendan Murray

Vollers Organizational Experience

Individual's Name	Present Position or Office	Years in Organization	Magnitude of Type of Work	In What Capacity?
Vollers Inc. Employee Stock Ownership Trust		As of 12/31/24		ESOP
Brendan Murray	CEO	3 Years (22 years overall)	Construction-Sitework	Executive
Chris Vollers	President Corp. Secretary	18 Years	Construction-Sitework	Site/Pipe/Earthwork
Scott Backer	Director of Pre-Construction	40 Years	Construction-Sitework	Site/Pipe/Earthwork
William Forbes	Chief Estimator	5 years; (57 Years overall)	Construction-Sitework	Site/Pipe/Earthwork Excavation; Site Prep; Underground Utilities
Mike Dempsey	Environmental Division Manager	10 Years (25 years Overall)	Environmental	LSRP, CHMM Excavation; Site Prep; Underground Utilities
Seth Buchanan, P.E	Director of Project Management	19 Years	Construction Supervisor	Sitework/Earthwork/Roadway
Mark Brady	Senior Project Manager	41 Years	Construction-Sitework-Utilities	Site/Pipe/Earthwork/Roadway
Scott Allen	Senior Project Superintendent	10 Years	Site Construction	Supervisory
VOLLERS SUITE				
HVI Services, Inc. EJ Bieros	VP of Operations	Since 01/2019	Recycling Services Company	Recycling Disposal Recycled Materials Topsoil Landscape Aggregates
Vollers Demolition Brendyn Durishin	Demolition Specialist	Since 02/2023	Site Construction	Demo
ABI, Inc. Marty Assuncao	Concrete Division Manager	Since 03/2023	Concrete Contractors	Heavy Construction Highway
Layout, Inc.	GPS-Survey	Since 01/2024	Surveying	Surveying Services

**UNANIMOUS WRITTEN CONSENT OF BOARD OF DIRECTORS
OF
VOLLERS INC.
IN LIEU OF A SPECIAL MEETING**

DATED AS OF DECEMBER 30, 2024

The undersigned, being all of the members of the Board of Directors (the "Board") of Vollers Inc., a New Jersey corporation (the "Corporation"), and acting pursuant to the authority of Title 14A: 6-7.1 of The Business Corporation Act of New Jersey, as amended, and the by-laws of the Corporation, by written consent in lieu of a meeting, consent in writing to the adoption of the following resolutions, which resolutions shall have the same effect as if duly adopted at a meeting of the Board, duly called and held in accordance with law:

I. TRUSTEE APPOINTMENT

WHEREAS, in contemplation of a series of transactions, which will result in all of the issued and outstanding shares of voting common stock in the Corporation being owned by the Vollers Inc. Employee Stock Ownership Trust (the "Trust"), which forms a part of the Vollers Inc. Employee Stock Ownership Plan (the "Plan," together with the Trust, the "ESOP"), the Corporation has determined that it is in the best interests of the ESOP to appoint an independent trustee to act as trustee of the Trust (the "Trustee");

WHEREAS, the Corporation desires to appoint Argent Trust Company to serve as the Trustee, pursuant to that certain Engagement Letter, dated October 11, 2024, by and between Argent Trust Company and the Corporation (the "Engagement Letter"); and

WHEREAS, Argent Trust Company is willing to serve as the Trustee.


NOW, THEREFORE, BE IT RESOLVED, that the Corporation hereby confirms, approves, ratifies, and appoints Argent Trust Company to serve as the Trustee of the Trust, effective as of October 11, 2024.

BE IT FURTHER RESOLVED that the officers of the Corporation (the "Authorized Officers" and each, an "Authorized Officer"), alone or together, are hereby authorized, empowered, and directed to execute the Engagement Letter and any and all documents, for and on behalf of the Corporation, as necessary, to evidence the Corporation's appointment of Argent Trust Company as the Trustee, consistent with this Consent.

II. General

NOW, THEREFORE BE IT RESOLVED, that the authority given under these resolutions shall be deemed retroactive and any and all acts authorized under these resolutions performed by or under the direction of the officers before these

IN WITNESS WHEREOF, the undersigned being all of the members of the Board of Directors have executed this written consent as of the date set forth below.


Thomas M. Vollers

H. Steven Vollers

Katherine V. Herrman

Timothy Touhey

Peter Olsen

Susan Kyrillos

IN WITNESS WHEREOF, the undersigned being all of the members of the Board of Directors have executed this written consent as of the date set forth below.

Thomas M. Vollers

H. Steven Vollers

Katherine V. Herrman

Katherine V. Herrman

Timothy Touhey

Peter Olsen

Susan Kyrillos

IN WITNESS WHEREOF, the undersigned being all of the members of the Board of Directors have executed this written consent as of the date set forth below.

Thomas M. Vollers

H. Steven Vollers

Katherine V. Herrman

Timothy Touhey



Peter Olsen

Susan Kyrillos

EXECUTION VERSION

VOLLERS INC.
EMPLOYEE STOCK OWNERSHIP TRUST
TRUST AGREEMENT
(Effective as of January 1, 2024)

MORRIS COUNTY MUA

Pay to Play Advisory

PAY TO PLAY ADVISORY

Disclosure Requirement

**P.L. 2005, Chapter 271, Section 3 Reporting
(N.J.S.A. 19:44A – 20.27)**

Any business entity that has received \$50,000 or more in contracts from government entities in a calendar year will be required to file an annual disclosure report with ELEC.

The report will include certain contributions and contract information for the current calendar year.

At a minimum, a list of all business entities that file an annual disclosure report will be listed on ELEC's website at www.elec.state.nj.us.

If you have any questions please contact ELEC at:
1-888-313-ELEC (toll free in NJ) or
609-292-8700

An analyst from ELEC's Special Programs Section will assist you.

Initials SB



Pay-to-Play

Business Information
Vollere Excavating & Construction, Inc.
3311 US Highway 22
North Branch, NJ 08876

Previous Filings

Filing Year	Submitted Date	Document	Amendment
2022	03/15/2023		
2007	03/27/2008		
2006	09/20/2007		
2008	01/21/2009		
2009	03/12/2010		
2010	03/03/2011		
2011	03/14/2012		
2012	03/18/2013		
2013	03/24/2014		
2014	03/24/2015		
2015	03/22/2016		
2016	03/20/2017		
2017	03/27/2018		
2018	03/07/2019		
2019	03/03/2020		
2020	02/24/2021		
2021	03/02/2022		
2021	03/15/2022		
2023	03/21/2024		
2024	03/18/2025		

TOP

Pay-to-Play

PowerPoint Pres

Legal References

For State Pay-to-Play
- **Dept. of the Treasury**

For County and Local Pay-to-Play
- **Dept. of Community Affairs**
- **Secretary of State Office**

Filing Deadlines

Form BE and Instructions

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FAQ's

MORRIS COUNTY MUA

Certification of Non-Involvement in Prohibited Activities in Russia or Belarus


Pursuant to N.J.S.A. 52:32-60.1, et seq. and N.J.S.A.40A:11-2.2 (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a local contracting unit subject to the Local Public Contracts Law for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify

(Check the Appropriate Box)

- ☒ A. That the Vendor is not identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus](#).
- OR**
- ☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus](#).
- OR**
- ☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list](#). However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets If Necessary.)


Signature of Vendor's Authorized Representative
Scott Backer, Director of Pre-Construction
Print Name and Title of Vendor's Authorized Representative
Vollers Excavating & Construction, Inc.
Vendor's Name
3311 Route 22 East
Vendor's Address (Street Address)
North Branch, New Jersey 08876
Vendor's Address (City/State/Zip Code)

June 3, 2025
Date
22-1575882
Vendor's FEIN
(908) 725-1026
Vendor's Phone Number
(908) 725-9784
Vendor's Fax Number
sbacker@vollers.cc // estimating@vollers.cc
Vendor's Email Address

ⁱ Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

MORRIS COUNTY MUA

Disclosure of Investment Activities in Iran

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the Department of the Treasury as a person or entity engaging in investment activities in Iran. If the Director finds a person or entity to be in violation of the principles which are the subject of this law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the person or entity.

I certify, pursuant to Public Law 2012, c. 25, that the person or entity listed for which I am authorized to bid/renew:

Bidder/Officer: _____

- ☐ is not providing goods or services of \$20,000,000 or more in the energy sector of Iran, including a person or entity that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; is not a financial institution that extends \$20,000,000 or more in credit to another person or entity, for 45 days or more, if that person or entity will use the credit to provide goods or services in the energy sector in Iran.

In the event that a person or entity is unable to make the above certification because it or one of its parents, subsidiaries, or affiliates has engaged in the above-referenced activities, a detailed, accurate and precise description of the activities must be provided in part 2 below to the Division of Purchase under penalty of perjury. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

Name: _____ Relationship to Bidder/Officer: _____

Description of Activities: _____

Duration of Engagement: _____ Anticipated Cessation Date: _____

Bidder/Officer Contact Name: _____ Contact Phone Number: _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that Town/ Township/ Borough/Government Agency is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the MCMUA to notify the MCMUA in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Morris County Municipal Utilities Authority, New Jersey and that the MCMUA at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Scott Backer Signature: 

Title: Director of Pre-Construction Date: June 3, 2025

MORRIS COUNTY MUA

Non-Collusion Affidavit

STATE OF NEW JERSEY

MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY ss:

I certify that I am Scott Backer, Director of Pre-Construction

of the firm of Vollers Excavating & Construction, Inc.

the Respondent making this proposal for the Marketing of Vegetative Waste Recyclables (Compost & Mulch), that I executed the said proposal with full authority to do so; that said vendor has not, directly or indirectly entered into any agreement, participated in any collusion in connection with the above named project; and that all statements contained in said proposal and this affidavit are true, correct, and made with full knowledge that the Morris County Municipal Utilities Authority relies upon the truth of the statements contained in said proposals and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies.

Signature of Representative: Self

Subscribed and sworn to before me this Third day of June, 2025

Print Name of Affiant: Scott Backer, Director of Pre-Construction

Notary Public of New Jersey

My commission expires 2-10-2030

KERIN Q ANDERSON-JOHNSON
Notary Public, State of New Jersey
Commission # 50122436
My Commission Expires Feb 10, 2030

MORRIS COUNTY MUA

Affidavit of Non-Debarred Status

AFFIDAVIT OF NON-DEBARRED STATUS

STATE OF NEW JERSEY)
) SS:
COUNTY OF)

I, Scott Backer of the City/Town of

Nazareth, in the County of Northampton

and the State of Pennsylvania, of full age, being duly sworn according to law on my
oath depose and say that:


I am Scott Backer, a Director of Pre-Construction
(Name) (Title, Position, etc.)

of Vollers Excavating & Construction, Inc., the Proposer
(Name of Firm, Company or Corporation)

making the Proposal for the Morris County Municipal Utilities Authority and that I executed the said Proposal with full authority so to do; that said Proposer at the time of making this Proposal is not included on the State of New Jersey, State Treasurer's List of Debarred, Suspended and Disqualified Proposers; and all statements contained in said Proposal and in this affidavit are true and correct and made with the full knowledge that the Morris County Municipal Utilities Authority relies upon the truth of the statements contained in said Proposal and in the Statements contained in this affidavit in awarding Contract for said project.

The undersigned further warrants that should the name of the firm, company or corporation making this Proposal appear on the State Treasurer's List of Debarred, Suspended and Disqualified Proposers at anytime prior to, and during the life of the Contract, including the Guarantee Period, that the Morris County Municipal Utilities Authority shall be immediately so notified by the signatory to this Eligibility Affidavit.

The undersigned understands that the firm, company or corporation making the Proposal as a CONTRACTOR is subject to debarment, suspension and/or disqualification in contracting with the State of New Jersey and the Department of Environmental Protection if the CONTRACTOR, pursuant to NJAC 7:1-5.2, commits any of the acts listed therein, and as determined according to applicable law and regulation.


(Signature of Proposer)

Scott Backer, Director of Pre-Construction
(Printed or Typed Name & Title of Proposer)

3311 Route 22 East, North Branch, NJ 08876
(Address of Proposer)

(Seal if Corporation)

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) VOLLERS EXCAVATING & CONSTRUCTION, INC.	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input checked="" type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>	
	5 Address (number, street, and apt. or suite no.). See instructions. 3311 US Highway 22	Requester's name and address (optional)
	6 City, state, and ZIP code NORTH BRANCH, NJ 08876	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
<div></div>	<div></div>
or	
Employer identification number	
<div>22</div>	<div>- 1575882</div>

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 	Date 4/16/25
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

MORRIS COUNTY MUA

W-9

Form W-9
(Rev. November 2017)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

^a Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC
☐ C Corporation
☐ S Corporation
☐ Partnership
☐ Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ^a _____

☐ **Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ^a _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

6 City, state, and ZIP code

7 List account number(s) here (optional)

Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Social security number

- -

or
Employer identification number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ^a

Date ^a

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

MORRIS COUNTY MUA

W-9

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. Individual. Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. Sole proprietor or single-member LLC. Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. Partnership, LLC that is not a single-member LLC, C corporation, or S corporation. Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. Other entities. Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a) J—

A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ⁴
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

***Note:** The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

MORRIS COUNTY MUA

Technical Specifications

Program Scope

The MCMUA owns and operates two vegetative waste recycling facilities, one in the Township of Parsippany-Troy Hills and the other in the Township of Mount Olive for the recycling of leaves, grass, and brush/tree parts. These facilities accept natural vegetative waste from local municipalities, contractors, and landscapers. The resulting compost and wood mulch is sold to residents, landscapers, and commercial companies.

This request for proposals is seeking proposals for the marketing of vegetative waste recyclables, specifically compost and mulch produced by the MCMUA.

The contract term is for one (1) year, commencing on June 10, 2025, with the MCMUA reserving the right to exercise, in its sole discretion, the option to extend the contract term by two (2) one-year extensions. Proposals are due on the date and at the location provided in the legal notice advertising this RFP.

General Requirements

1. The Proposer shall provide marketing support to the MCMUA in order to generate a revenue sharing model from the Contractor's sales of end product generated at the MCMUA Facilities. In addition, and in consideration of the marketing of such end product, the Proposer shall assist in and/or provide for the transportation of those sales of vegetative waste produced at the MCMUA Facilities to end markets.
2. Proposer shall provide marketing support for the MCMUA to promote sales of materials brought into and out of MCMUA Facilities through a variety of advertising avenues.
3. The Proposer shall enroll in or bring MCMUA Facilities' operations and/or end product up to certifications and/or criteria needed to effectively market end products to end users. As part of this responsibility, the Proposer shall provide all sampling testing requirements as required.
4. The Proposer shall propose a revenue share model for all outbound commercial sales.

MORRIS COUNTY MUA

Technical Specifications

5. The Proposer shall put into effect an efficient and approved system for measuring and documenting all material marketed by the Contractor.
6. Materials purchased by the Proposer shall be paid for at a fair market rate comparable to existing sales of compost or mulch at the time of sale.
7. The Proposer shall also assist in building an end user client base to market end product.
8. Proposer must specify all marketing services to be provided to the MCMUA and shall include but not be limited to promoting, sales, research, and advertising. Proposal must include prices for all services rendered on behalf of the owner. If the Proposer and MCMUA agree to enter into a shared rental of a screener with the intention of generating additional finished compost for the sole purpose of commercial sales (not to be used for residential deliveries), then the Proposer shall be beholden to a specific revenue split schedule for whatever material is generated by that rental agreement. Any screened compost generated in the Spring or Summer of a given calendar year via a shared screener rental that is sold on or before September 30th of that same year shall be shared with a FOB (Freight on Board) revenue split of 75%/25% for each sale, with the 75% awarded to the Proposer, 25% to the MCMUA. Any material from the same rental that is sold on or after October 1st of that calendar year shall be shared with an FOB revenue split of 25%/75%, with the 75% awarded to the MCMUA, 25% to the Proposer. Any material from the same rental that is still on site after a full calendar has passed from the time of the shared Proposer rental, shall be eligible for auction by the MCMUA with no revenue share awarded to the Proposer.

Any unscreened compost still on site at any point after September 30th that has not been earmarked for screening for the purposes of residential deliveries or commercial sales shall be eligible for auction by the MCMUA with no revenue share awarded to the Proposer.

In order to be deemed responsive, all Proposals shall be submitted in accordance with, and accompanied by, any other information and documents specified in or required by the Request for Proposals.

MORRIS COUNTY MUA

MORRIS COUNTY MUA

Technical Specifications

We, the undersigned, hereby declare that we have carefully examined the attached Marketing of Vegetative Waste Recyclables (Compost & Mulch) Request for Proposals documents attached hereto and provide a proposal with the pricing provided above in Form 2.

Signature: San Date: June 3, 2025

Name Printed: Scott Backer

Title/Position: Director of Pre-Construction

MORRIS COUNTY MUA*Proposal Form***From:** Vollers Excavating & Construction, Inc.HVI Services, Inc.3311 Route 22North Branch, NJ 08876**Vendor:**

The undersigned has reviewed the proposal submitted in response and in connection with the need for the following:

RFP#2025 – VW01 Marketing of Vegetative Waste Recyclables Materials

We affirm that the contents of the proposal (which proposal is incorporated herein by reference) is accurate, factual and complete to the best of our knowledge and belief and that the proposal is submitted in good faith upon express understanding that any false statements may result in the disqualification of our proposal.

The undersigned hereby agrees to furnish all labor, materials, supplies, supervision, equipment and other means as necessary to perform all the work and furnish all the materials in accordance with the Specifications at the following prices within the time constraints of General conditions:

<u>Product</u>	<u>Marketing Description</u>	<u>Price in Words/Cubic Yard</u>
Wood Mulch	<u>Revenue per cubic yard to MCMUA from sale of Wood Mulch</u>	Eleven Dollars per cubic yard
Wood Chips	<u>Revenue per cubic yard to MCMUA from sale of wood chips</u>	One Dollars per cubic yard
Screened Compost	<u>Revenue per cubic yard to MCMUA from sale of compost</u>	Seven Dollars per cubic yard
Unscreened Compost	<u>Revenue per cubic yard to MCMUA from sale of compost</u>	One Dollar per cubic yard
Other Material		

Business Name: Vollers Excavating & Construction, Inc.**Representative's Name (print):** Scott Backer, Director of Pre-Construction**Representative's Signature:** 

MORRIS COUNTY MUA

Price Proposal Signature Form

From: Vollers Excavating & Construction, Inc.

HVI, Services, Inc.

3311 Route 22 East

North Branch, NJ 08876

Vendor: The undersigned has reviewed the proposal submitted in response issued by the MCMUA in connection with the need for the following:

RFP#2025-VW01 MARKETING OF VEGETATIVE WASTE RECYCLABLE MATERIALS

We affirm that the contents of the proposal (which proposal is incorporated herein by reference) is accurate, factual and complete to the best of our knowledge and belief, and that the proposal is submitted in good faith upon express understanding that any false statements may result in the disqualification of our proposal.

The undersigned hereby agrees to furnish all labor, materials, supplies, supervision, equipment and other means as necessary to perform all the work and furnish all the materials in accordance with the Specifications at the proposed prices within the time constraints of Specifications:

Business Name: Vollers Excavating & Construction, Inc.

Representative's Name (print): Scott Backer

Representative's Signature:



Title: Director of Pre-Construction

Complete Address: 3311 Route 22 East, North Branch, New Jersey 08876

Affix Seal if Corporation:

MORRIS COUNTY MUA

Technical Specifications

REQUIRED INSURANCE FOR VEHICLES COMING ONTO MCMUA PROPERTY

(a) Protection of Persons and Property

The Company shall protect all materials and equipment for which he is responsible, which is stored at the project site for incorporation in the work, or which has been incorporated into the work. He shall replace all materials and equipment which may be lost, stolen or damaged at his expense, whether or not such materials or equipment have entirely or partially been paid for by the County/Morris County Municipal Utilities Authority (MCMUA).

(b) Insurance

(1) The Company, prior to commencing work, shall provide at his own cost and expense, the following insurance to the County of Morris/MCMUA with insurance companies licensed to provide insurance in the State of New Jersey. Ensure that policies are underwritten by companies with a current A.M. Best rating of A- with a Financial Size Category of VII or better. Insurance shall be evidenced by Certificates and/or Policies as determined by the County of Morris. Each Certificate or Policy shall require that thirty (30) days prior to cancellation or material change in the policies, notice thereof shall be given to the Purchasing Agent, County of Morris, by registered mail, return receipt requested and for all of the following stated insurance policies. All such notices shall name the Company and identify the contract number. Certificates of Insurance, with required endorsements attached, shall be delivered to the Purchasing Agent, County of Morris, prior to the commencement of the project. All Certificates of Insurance shall state that the County of Morris and the MCMUA be carried as additional insured for this contract.

(2) General Liability

The Company shall provide Comprehensive General Liability Insurance with a combined single limit of \$1,000,000/\$2,000,000 aggregate for bodily injury and property damage. A "claims made" policy is not acceptable. This insurance shall indicate on the Certificate of Insurance the following coverages.

- Premises
- Operations
- Use of Independent Contractors and Subcontractors
- Products and Completed Operations
- Broad Form Contractual
- Broad Form Property Endorsement
- Fire Legal Liability, \$100,000

The insurance required under this section shall protect the Company and his Subcontractor(s), respectively, against damage claims which may arise from operations under this contract whether such operations are by the Insured or by anyone directly or indirectly employed by the Company and also against any of the special hazards which may be encountered in the performance of this contract. When such special hazards are encountered, the



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Alliant Insurance Services, Inc. 1501 Reedsdale St Suite 3005 Pittsburgh PA 15233	CONTACT NAME: Alliant Insurance Services, Inc.	FAX (A/C, No):	
	PHONE (A/C, No, Ext): 814.241.8274	E-MAIL ADDRESS: CSGPghCertRequest@alliant.com	
INSURED Vollers Excavating & Construction Inc. 3311 U.S. Route 22 East, P.O. Box 5297 North Branch NJ 08876	License#: 0C36861 VOLLEX-01	INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: Travelers Property Casualty Co	25674
		INSURER B: Zurich American Insurance Comp	16535
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** 1978926052**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:			GLO2185748	5/1/2025	5/1/2026	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			BAP2185749	5/1/2025	5/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP-9T833691-25-NF	5/1/2025	5/1/2026	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A	WC2185747	5/1/2025	5/1/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Evidence of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 1

DATE (MM/DD/YYYY)

06/28/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis Towers Watson Northeast, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	CONTACT NAME: WTW Certificate Center PHONE (A/C, No, Ext): 1-877-945-7378 E-MAIL ADDRESS: certificates@wtwco.com FAX (A/C, No): 1-888-467-2378														
INSURED Vollers Excavating & Construction, Inc. 3311 U.S. Route 22 East, P.O. Box 5297 North Branch, NJ 08876	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Indian Harbor Insurance Company</td><td>36940</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Indian Harbor Insurance Company	36940	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER: W34130296

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR						AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> N/A					E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Professional & Pollution Liability			CEO744621706	07/01/2024	07/01/2025	Each Claim Limit \$10,000,000 Aggregate Limit \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Evidence of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Patricia A. Jony

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MORRIS COUNTY MUA

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above coverages shall be provided with the elimination of the XCU exclusion from the policy or otherwise submit proof that XCU is covered. The General Liability policy cannot contain an Absolute Employers Liability Exclusion (a/k/a Action Over Exclusion).

(3) Workers Compensation and Employer's Liability Insurance

The Company shall provide proof of Workers Compensation insurance and be in compliance with the Compensation Law of the State of New Jersey. In the event any work is sublet, the Company shall require the Subcontractor similarly to provide Workers Compensation insurance for all of the latter's employees to be engaged in such work unless such employees are covered by the protection afforded by the Company's Workers Compensation insurance. Employer's Liability: Limit of liability shall be a minimum of \$500,000. As part of this agreement, the Company shall also include and provide proof of Form WC290308 – New Jersey Alternate Employer Endorsement, that has been issued by their insurance carrier based on the exposures as provided by the County of Morris.

(4) Automobile Liability

Automobile liability insurance, with a combined single limit of liability per occurrence of \$1,000,000 for bodily injury, property damage.

This insurance shall include bodily injury and property damage with the following coverage.

- Owned Automobiles
- Hired Automobiles
- Non-owned Automobiles

(5) Additional Insurance Requirements

All policies (to include General Liability, Automobile Liability, Excess Umbrella Liability and Worker's Compensation Policies) and Certificates of Insurance shall be forwarded and approved by the County of Morris, Division of Risk Management prior to the inception of any work and shall contain the following:

- Insurers shall have no right of recovery or subrogation against the County of Morris/MCMUA, including its Agents and Agencies, it being the intention of the parties that the insurance policies so affected shall protect the parties and be primary coverage for any and all losses covered by the above described insurance.
- The insurance companies issuing the policy or policies shall have no recourse against the County of Morris/MCMUA including their Agents and Agencies as aforesaid for payment of any premiums or for assessments under any form of policy.
- The Company shall assume all responsibility for loss or damage to Company's materials, equipment and machinery involved under the contract.
- The Company shall assume all responsibility to save the County of Morris/MCMUA harmless from any loss or damage to all materials, equipment and machinery involved under this contract

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- All Certificates of Insurance shall state that the County of Morris and the MCMUA are carried as “an additional insured” for the purposes of the contract, and shall include Form CG 20100704 & CG 20370704 attached, or their equivalent (a blanket additional insured endorsement is not considered an equivalent), as determined solely by the Morris County Risk Manager.

(6) Maintenance

The Company shall submit an updated Certificate of Insurance to demonstrate continued renewal of insurance. During any period when the required insurance is not in effect, the County of Morris/MCMUA may suspend the work. The County/MCMUA may refuse to make payments due under this Contract or any other contracts with the County/MCMUA until the required insurance coverage is in effect. The County may use monies withheld to renew the insurance for the periods and amounts referred to above.

(7) Indemnification

The Company shall defend, indemnify and hold harmless the County of Morris, MCMUA, the Board of Chosen Freeholders, their employees, agents, representatives and servants (collectively the “County”) from and against any and all losses, penalties, claims, damages, settlements, judgments, verdicts, costs, charges, professional fees (including attorneys’ fees and other expenses or liabilities including, but not limited to, the investigation and defense of any claims, arising out of or resulting from the performance of the Company’s work or the completed operations provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting therefrom, and (b) is caused in whole or in part by any negligent act or omission of the Company, or anyone directly or indirectly employed by them or anyone for whose acts they may be liable (including a claim by an employee of the Company) regardless of whether it is caused in part by a party indemnified hereunder, and (c) is caused in whole or in part by Company’s breach of any term evidencing an agreement between Company and the County or anyone directly or indirectly employed by Company for whose acts the Company may be liable.

In any and all claims against the County of Morris, MCMUA, the Board of Chosen Freeholders, their Employees, Agents and Servants by any employees of the Company, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this agreement shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Company under worker’s compensation acts, disability benefit acts or other employee benefit acts.

(8) Application

All businesses that will but utilizing the MCMUA Vegetative Waste sites must complete the appropriate application prior to use.

MORRIS COUNTY MUA

Technical Specifications

Insurance/Indemnification Forms:

- Form CG 20 10 07 04
- Form CG 20 37 07 04
- Form WC 29 03 08

MORRIS COUNTY MUA*Technical Specifications***POLICY NUMBER:****COMMERCIAL GENERAL LIABILITY
CG 20 10 07 04****THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.****ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS
SCHEDULED PERSON OR ORGANIZATION***This endorsement modifies insurance provided under the following:***COMMERCIAL GENERAL LIABILITY COVERAGE PART
SCHEDULE**

Name of Additional Insured Person (s) Or Organization (s):	Locations of Covered Operations
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II — **Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for “bodily injury”, “property damage” or “personal and advertising injury” caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf; in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

B. With respect to the insurance afforded to these additional insured’s, the following additional exclusions apply:

This insurance does not apply to “bodily injury” or “property damage” occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of “your work” out of which the injury or damage arises has been put to its intended use by any person or organization other than another Contractor or Subcontractor engaged in performing operations for a principal as a part of the same project.

**NEW JERSEY
ALTERNATE EMPLOYER ENDORSEMENT**

MORRIS COUNTY MUA

Technical Specifications

This endorsement applies only with respect to bodily injury to your employees while in the course of special or temporary employment by the alternate employer in the state named in Item 2 of the Schedule. Part One (Workers Compensation Insurance) and Part Two (Employers Liability Insurance) will apply as though the alternate employer is insured. If an entry is shown in Item 3 of the Schedule, the insurance afforded by this endorsement applies only to work you perform under the contract or at the project named in the Schedule.

Under Part One (Workers Compensation Insurance) we will reimburse the alternate employer for the benefits required by the workers compensation law if we are not permitted to pay the benefits directly to the persons entitled to them.

The insurance afforded by this endorsement is not intended to satisfy the alternate employer's duty to secure its obligations under the workers compensation law. We will not file evidence of this insurance on behalf of the alternate employer with any government agency.

We will not ask any other insurer of the alternate employer to share with us a loss covered by this endorsement.

Premium will be charged for your employees while in the course of special or temporary employment by the alternate employer.

The policy may be canceled according to its terms without sending notice to the alternate employer.

Part Four (Your Duties If Injury Occurs) applies to you and the alternate employer. The alternate employer will recognize our right to defend under Parts One and Two and our right to inspect under Part Six.

Schedule

- | | | |
|----|---|----------------|
| 1. | <u>Alternate Employer</u> | <u>Address</u> |
| 2. | <u>State of Special or Temporary Employment</u> | |
| 3. | <u>Contract or Project</u> | |

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective	Policy No.	Endorsement No.
-----------------------	------------	-----------------

Insured	Premium \$
---------	------------

Insurance Company	Countersigned By _____
	WC 29 03 08 (7-02)

MORRIS COUNTY MUA

Rating Criteria

All responses will be rated based on **PRICE and OTHER FACTORS:**

- Technical
- Managerial
- Cost

As per N.J.S.A. 40A:11-1. et. Seq., the rating report will be made available at a minimum of 48 hours **PRIOR** to action by the governing body in any future award for this service.

The Rating sheet below is the matrix the MCMUA will be utilizing to rate respondents. Weighed criteria will be announced at the Request for Proposals Opening

<u>Technical criteria:</u>
(1) Does the vendor's proposal demonstrate a clear understanding of the scope of work and related objectives?
(2) Is the vendor's proposal complete and responsive to the specific RFP requirements?
(3) Has the past performance of the vendor's proposed methodology been documented?
(4) Does the vendor's proposal use innovative technology and techniques?
<u>Management criteria:</u>
(1) How well does the proposed scheduling timeline meet the contracting unit's needs?
(2) Is there a project management plan?
(3) Does the vendor document a record of reliability of timely delivery and on-time and on-budget implementation?
(4) Does the vendor demonstrate a track record of service as evidenced by on- time, on-budget, and contract compliance performance?
(5) Does the vendor document industry or program experience?
(6) To what extent does the vendor rely on in-house resources vs. contracted resources?
(7) Are the availability of in- house and contract resources documented?
(8) Documentation of experience in performing similar work by employees and when appropriate, sub- contractors?
(9) Does the vendor make use of business capabilities or initiatives that involve women, the disadvantaged, small and/or minority owned business establishments?
(10) Does the vendor demonstrate cultural sensitivity in hiring and training staff?
<u>Cost criteria:</u>
(1) Relative cost: How does the cost compare to other similarly scored proposals?
(2) Full explanation: Is the price and its component charges, fees, etc. adequately explained or documented?
(3) If required, are suitable bonds, warranties, or guarantees provided?
(4) Does the proposal include quality control and assurance programs?